

**Accommodation Review Committee  
(ARC)**

*Considering the Possibilities and a Recommendation*



**ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD**

*Lighting the Way ~ Rejoicing in Our Journey*

***March 18, 2008***

***7:00 p.m.***

***St. Mary Catholic School  
94 George Street, Blenheim, ON***

***Next Meeting Date:***

***April 15, 2008***

***St. Anne Catholic School  
183 Snow Avenue, Blenheim, ON***

# Agenda

- 7:00 p.m. Opening Prayer
- 7:05 p.m. Welcome/Opening Remarks  
Chair/Superintendent of Education
- 7:10 p.m. Rules of Order
- Attendance
  - Questions
  - Notes of the meetings
  - Protocols
- 7:20 p.m. Presentation of the February 19, 2008 notes  
Questions arising from the previous meeting
- 7:30 p.m. Discussion of School Valuation Instrument
- St. Anne Catholic School
  - St. Mary Catholic School
- 7:45 p.m. Presentation of the information requested by the ARC
- Architect's Drawing
  - Air Conditioning
  - Sidewalks on Snow Avenue
  - Playground Equipment
  - Boundary
- Questions arising from the presentations
- 8:30 p.m. Discussion of the format of the ARC report to the Board of Trustees
- 8:45 p.m. Presentation of the agenda - April 15, 2008
- Questions

Future Dates: April 15, 2008 — St. Anne Catholic School

Board Meeting Dates: June 10, 2008 - 6:00 p.m.  
June 17, 2008 - 6:00 p.m.  
June 24, 2008 - 7:00 p.m.

# **Points of Information**

## **The Mandate of the Area Review Committee**

- The ARC is appointed by the Board and given the task of making recommendations to the Board with respect to school closure, consolidation, and boundary adjustments as defined by Board motion.
- The ARC is mandated to consider accommodation issues over the next five years, ie. 2008-2013. What is an adequate number of schools for the review area, and which schools are they?
- As per Board policy, the written recommendations of the ARC will be delivered to the Director of Education (see timelines in board policy) who will present them to the Board of Trustees at a public meeting.
- Another ARC cannot be established for this review area for another five years. Thus the ARC must have a long-term perspective. The future should be a primary consideration in the actions the ARC recommends.
- The ARC is encouraged, but not required, to come to consensus with respect to its recommendation(s).
- It may serve the needs of the ARC to offer the Board more than one option as part of its recommendation(s).
- At all times the ARC should maintain its focus on solving the problem that declining enrollment poses.
- The ARC will meet a minimum of four times and will follow the timelines outlined in Board policy.
- The ARC will meet at least once in each of the schools named in the Board motion which established the ARC.
- Trustees will give the ARC's recommendations due consideration and decide on a course of action that best serves the needs of the Board.

## **Protocol for the Meeting**

- All ARC meetings are held in public.
- If an appeal is to occur, those wishing to appeal must be able to demonstrate that they were in attendance. Therefore all audience members should register their presence.
- No banners, placards, posters, photos, etc. will be displayed in the school in an attempt to influence the committee
- The meeting falls under the direction of the Chair and the Chair shall exercise such discipline as necessary to maintain order. This may include curtailing questions, censoring a speaker, declaring an individual out of order, and expelling such a person from the meeting.

# **Points of Information**

## **Questions**

- Only adults (voting age) will be permitted to address the ARC or ask questions.
- Designated microphones will be available for questions from the floor.
- Audience members will be given only two occasions on which to address the committee or ask questions in any one evening.
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question.
- Questions or comments will not extend beyond two minutes, at which point the question will be called.

