

Ursuline College School Advisory Council Meeting
Tuesday, February 25, 2020

1.0 Prayer

Martha McGregor led the council in prayer.
Ray Power welcomed everyone to the meeting and introductions were made.

2.0 Adoption of Agenda

Ray reviewed the agenda.

3.0 Adoption of Minutes

Ray presented the minutes from the last meeting – Nov. 26, 2019. Ray referred to Item 5:2 – Guest Speaker – Jeff Moco from the CK Public Health Unit and highlighted various statistics and information that was presented on Teen Vaping. Ray reported that all Gr. 9 & 10 classes went to a Vaping Presentation on Feb. 3, 2020 in the Theatre.

4.0 Correspondence

There was no correspondence.

5.0 SAC Reports:

5.1 **Chairperson** - Martha McGregor

5.2 **Board Advisory Rep** - Joanne Munroe Michelle MacLean

CEC Meetings: **Feb 26, 2020** – (has been cancelled and will be rescheduled)
and **April 27, 2020**

5.3 **Community Rep**- Renee Handsor

Renee reported on upcoming events in the community. She will forward a list to Ray to be attached to the minutes of this meeting,

5.4 **Secretary** - Hanh Vo

5.5 **Safe Schools Parent Rep** - Jennifer Vanderven

6.0 Special Presentation -

6.1 **Student Council Report:** Vivian Nguyen

Vivian Nguyen and Emily Foster provided an overview of the activities that Student Council did during first semester as well as future events for Semester 2.

Semester 1 Events included:

- 1) Information table about Student Council set up during Gr. 8 school visits
- 2) Halloween Week Activities
- 3) Garbage less Lunch Initiative
- 4) Christmas Week Activities
- 5) Marshmallow Madness – Exam Week – Study Help
- 6) Bus Driver Appreciation Day
- 7) Valentine Day Events

Future Events:

- 1) Grade Week – different activities each day that the grade levels would compete against each other

- 2) Pink Shirt Day
- 3) Semi-Formal?
- 4) Easter Week Activities
- 5) Teacher Appreciation Day – May 7
- 6) Lancer Palooza

Ray thanked Student Council for their work in planning school events that promoted school spirit.

6.2 **School Budget Report:** Ray

Ray provided a copy of the General Ledger Inquiry, Overall Umbrella Category Summary, School Generated Funds Category Overview Summary and Charitable Fundraising Focus 2019-2020.

General Ledger Account

These funds are allocated from the school board to UCC. This school year UCC received \$283,584. Ray explained that some of the allocations cannot be changed (e.g. Salary for Sec. Adult Supervisors), other categories the principal can move funds between them if there are more funds needed in one area than another (e.g. Supplies and Services).

Overall Umbrella Category Summary

These funds are “school managed funds”. The money in these categories are generated in the school. The Principal of the school has the greatest discretion in the “Administration Category”. For example – UCC would like to purchase some additional furniture for the library – this category would be the one that Ray would access for these funds. Area that the school has seen a reduction in funds is the “Student Activity Fees”. The Ministry decided about 5 years ago that this fee (\$40 per student) was an optional fee, which resulted in only 50 % of the students paying it. As of Feb. 21, 2020 the school has spent \$21,000. Activity fees would be used towards the extra’s in the library, a speaker for the Gr. 8 Day, etc.

School Generated Fund Category Overview Summary

This report shows the break down of various school generated funds and examples of where those funds go. For a complete breakdown of funds see attached report. It is expected that these funds be used in the school year they are allocated.

Charitable Fundraising Focus Report

Please see attached report.

Ursuline Sisters Endowment Fund

Four years ago the Ursuline Sisters donated \$1,000,000 into an Endowment Fund to UCC. There were parameters set by the Ursuline’s in regards to the use of the funds. Fifty five percent of the interest generated each year up to a maximum of \$20,000 is used for Annual Awards and Scholarships for graduating students. Forty five percent of the interest each year is available for the school to use for expenses “above and beyond” those, which the school board would be responsible for. A committee of educators from UCC and the Principal meet to determine what the funds will be used for.

In 2019-2020 - \$44,000 is available (this amount is an accumulation of the four years of interest).

Suggested ideas for the funds are:

- 1) Catholic Speaker for Student Assembly
- 2) Lancer Link Program
- 3) Excursions/Field Trips – cost of Supply Teacher so that the expense is not included in the cost of the trip paid by the student
- 4) Chrome Books/Technology
- 5) Trophy Case/Tribute Centre to Ursuline Sisters
- 6) Misc. Items – to improve the culture in the school
- 7) Arts Dept. – purchase Kiln

Ray reported that there is a plan in place - beginning January 2021 to renovate the upper floor of the Denomy Building. Science Labs will be updated and air conditioning will be installed.

6.3 **Job Action Update:** Ray

Ray gave an update on the OECTA Job Action. The teacher unions are trying to get a negotiated deal with the Ministry of Education. On Feb. 21, 2020, all four-teacher unions held a province wide strike. That same day, OECTA announced that they would continue to negotiate with the Ministry and cancelled rotating strikes for the next week. On Monday, Feb. 24 – talks broke down between OECTA and the Ministry. This may result in more strike days and/or additional withdrawal of services.

Class Size

One of the major issues between OECTA and the Ministry is class sizes. The Ministry wants to move to classrooms of 28 students. This has resulted in UCC not being able to replace six teachers that retired last year, which resulted in the loss of sections. We are currently at an average of 24 students per class. UCC should have been able to hire 10 additional teachers this year based on the number of students registered. This school year, Ray predicted that another 3-5 teachers might retire which will result in additional sections lost. Based on the numbers UCC will be at an average of 27 students per class for the 2020-2021 school year. The loss of sections will result in fewer elective courses being offered.

Parents at the meeting expressed concerned about the loss of electives affecting the number of students registering at UCC. As well, parents were concerned about larger classes resulting in more behaviours and less staff to do supervision. Parents also asked if the strike days would result in extra days being added to the school year.

Ray informed parents that the secondary schools do not know if the OSSLT test (Gr. 10 Literacy Test) will be cancelled due to the job action. Passing this test is a requirement for graduation. Plans are in place for Gr. 12 students who have not met that requirement. Approximately 30 Gr. 12 UCC students need to write the test to graduate. Twenty-eight of those students will meet the requirement by taking the Literacy Course. One student will need to return to UCC next year for an additional course and the other student has been given a Correspondence package for the Literacy course.

One parent expressed her admiration for the staff during these trying times. She was pleased that her son was still able to attend after school activities.

6.4 **Semester 2 Teaching Staff:** LTO's – Chantal Chacon, Jeff Teeuwen

6.4 **Retention Projections:** 87.3 % of the Grade 8 students in SCCDSB elementary schools
The projection for feeder schools is maximum 270 grade 8's.

7.0 **Upcoming Events**

- Ash Wednesday Services – Feb 26 - P2 Gr 9, P3 Gr 11/12, P4 Gr 10
- International Excursion – Cancelled due to Job Action
- Student Trustee Selection Process – End of February
- Grade 10 Retreats – Pines Hub Chapel - March 18 -21
- Grade 12 Retreats – Blessed Sacrament – March 25 – 26

7.1 **Important Dates**

- Progress Report Cards – March 9-13
- OSSLT – March 31
- Parent Teacher Interviews – April 2
- UCC Musical – Cancelled due to Job Action
- Student Trustee Selection Announcement – April 1
- Music Society Trip – Montreal, April 23-26
- Muskoka Woods – May 4 - 8

8.0 **Future Business Suggestions**

9.0 **Next Meeting and Future Meeting Dates (tentative)**

Tuesday, April 28

Tuesday, May 26