

# Ursuline College School Advisory Council Meeting Minutes

## Tuesday, Sept 28, 2021

- 1.0 Welcome - Ray Power (Principal) thanked parents and guardians for attending the first council meeting of the year. He acknowledged a number of parents who have participated for numerous years and welcomed new families.
- 2.0 Prayer - Mary Ann McCrae read the land acknowledgement and started the meeting with a prayer
- 3.0 Introduction of Administration Team was shared by Ray  
Rick Baggio (Vice Principal - Gr. 9/10 students)  
Lisa Harnarine (Vice Principal - Gr 11/12 students)  
Mary Ann McCrae (Vice Principal - Teaching VP)
- 4.0 SAC Nominations: Ray spoke to an informal structure of the UCC SAC however advised we could move to a formal process if multiple people wanted to run for SAC positions. Ray described each position then requested parents to nominate themselves. Parents who accepted the nomination were asked to share their name and their child's name and grade.
1. Chairperson - Melissa Jackson
  2. Board Advisory Rep. - Joanne Munroe, Colleen Janssen, Erin Bourdeau
  3. Community Rep. - Renee Handsor
  4. Secretary - Jen Chickowski
  5. Safe School Rep. - Becky Arnold, Coleen Janssen
- 5.0 SAC Meetings - Meetings will be held on Tuesday evenings from 6-7pm (last Tuesday of specified months). Meetings will continue to be held virtually until further notice.
- Future Meeting Dates:
- Tuesday, Oct 26, 2021 (additional meeting)
  - Tuesday, Nov 30 2021
  - Tuesday, Feb 22 2022
  - Tuesday, Apr 26 2022
  - Tuesday, May 31 2022
- 6.0 Guest Presentations
- Life Touch Photography - 6:30 Dale Demaris & Bill Boyko  
Information package will be forwarded to parents to identify which business they would like to support at UCC for the coming school year. Ray or Rick will request an electronic copy of their material to email parents.
- Edge Imaging - 6:45 Andy Sypkes & Jason Delage  
A digital information package will be emailed to parents to identify which business they would like to support at UCC for the coming school year.

### Principal Report

- 6.1 Returning to School Presentation (due to time restrictions no presentation was shared)
- 6.2 Health and Safety Protocols: Ray spoke to the protocols that continue to be in place as we return

to face to face learning.

- Frequent **hand washing / sanitizing**
- Signage / arrows in hallways to **promote physical distancing** (traffic flow)
- **Mandatory masks** (staff and students) when indoors and in bus zones
- Tracking **contact tracing**
- Custodial staff are **cleaning high touch points** twice a day
- Modified Semester - 2 classes and lunches with outside access
- Outdoor breaks encouraged
- Extra Curricular opportunities are starting to return to the school however safety protocols will be expected there as well.

- 6.3 Covid Related Information: Ray shared information pertinent to the safe operations of schools.
- It is imperative that families and staff use the Ontario Self Assessment Tool prior to attending each day.
  - Isolation areas are used if a student becomes ill throughout the day, until a family member can pick them up. Approximately 3 students per day. One confirmed positive case this year.
  - Additional staff supervisors added to assist with covid protocol.
  - A parent asked a question about large class sizes and maximizing physical distancing. Ray responded by sharing there is a discrepancy between some class sizes. He shared excess furniture has been removed from classes and there is no face to face classroom set up. Students can be elbow to elbow. Ideally, large class size could be moved to the largest rooms but ensuring students follow safety protocols is still the best way to mitigate risks.
  - A parent asked a question about isolation and if students have other medical conditions that appear to be similar to covid symptoms do they still need to isolate. Ray shared that pre existing conditions could be considered as possible reduced isolation periods. Discussions should be shared with your child's Vice Principal.

6.4 Enrollment - 1197 FTE students ( 1271 Total)

6.5 Summer Projects - (due to time constraints no report was provided)

- UCC Lancer Commons Construction
- Video Camera and Fob Access points installed.
- Painting in the cafeteria, hallways and classrooms.

6.6 Staffing: (due to time constraints no report was provided)

- Due to retirements last year and increase in student population there have been 2 new teachers hired (Katie Balkwill, Jordan King)
- 3 Teachers have moved to virtual teaching this year.

6.7 Retention (Gr. 9): 2021 - 330 students 2020 - 300 students 2019 - 300 students

7.0 Coming Events and Information: (due to time constraints no report was provided)

7.1 Dress Down Day - Sept 28

7.2 Medicine Wheel Colour Dy - Sept 29 Gr 9 - white shirts, Gr 10 - yellow shirts  
Gr 11 - red shirts, Gr 12 - black shirts

7.3 Orange Shirt Day which raises awareness about residential schools - Sept 30.

7.4 School wide Prayer Service - Oct 5 (virtually in classrooms)

7.5 TBD - Post Secondary Information Night (Virtual Meeting). Representatives from Fanshawe College and University of Windsor to present.

7.6 Midterm Reporting: Oct 18 (Edsby report card). These will include grade updates and teacher feedback.

7.7 Oct 28 at 7pm - Hybrid Virtual Academic Assembly (Gr 10-12 students). Honour Roll students will be recognized.

7.8 Activity Fees (Voluntary) - They are reduced to \$25 this year. They are still needed to provide extra opportunities on behalf of student council, Chaplaincy, guest speakers, etc.

7.9 Open Door Policy - If problems/concerns arise don't hesitate to reach out to your child's teacher first, then Vice Principals. Mr Power is always available and can be reached via email or appointments (virtual or in-person). Arrangements can be made through the office secretaries.

8.0 Parent Questions: (see covid related information)

A parent asked how Ray wanted feedback from the guest photography presentations.  
Ray asked parents to email him their preference.

9.0 Next Meeting Date; **Tuesday, October 26, 2021 6pm**