



To: Secondary Principals and Vice Principals
Copy: Secondary School Secretaries
Amy Janssens, Associate Director – Corporate Services & Treasurer
Kent Orr, General Manager – CLASS
Scott Johnson, Director of Education
Todd Lozon, Supervisor – Communications and Community Relations
Ken Ross, Communications Officer
From: Chris Kehoe, Superintendent of Education
Date: January 11, 2023

Contingency Plan – Secondary School Exam Schedule

The St. Clair Catholic District School Board and Lambton Kent District School Board have developed the following plan, which is to be followed in the event of disruptions to the examination schedule, due to inclement weather.

Exams

- In the event that inclement weather forces the cancellation of buses in any of Zones 1 through 4; exams at all Sarnia-Lambton secondary schools will be cancelled for the day and the exam schedule will be pushed back one day.
- In the event that inclement weather forces the cancellation of buses in any of Zones 5 through 8; exams at all Chatham-Kent secondary schools will be cancelled for the day and the exam schedule will be pushed back one day.

Classes on last day of semester

If buses are cancelled due to inclement weather on the last day of the semester, Thursday, January 26, 2023 exams will still begin on Friday, January 27, 2023 as scheduled.

More than one day of cancellations during exam week

If buses are cancelled for two (2) or more days during exam week, Senior Administration will determine appropriate action to address the lost time and second semester start-up.

In the event of inclement weather, students and parents/guardians should listen to local radio stations for announcements regarding transportation and the exam schedule or visit www.schoolbusinfo.com