

# ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD

## SPECIAL EDUCATION ADVISORY COMMITTEE MEETING

Monday, February 29, 2016 at 7:00 p.m.

Catholic Education Centre, Wallaceburg – St. Louis Conference Room

### MINUTES

#### COMMITTEE MEMBERS:

|  |   |
|--|---|
| Community Living Wallaceburg                     | Derek McGivern  |
| Community Living Chatham-Kent                    | Derek Jane  |
| Epilepsy Support Centre                          | Tabitha Vercillo  |
| VOICE for Hearing Impaired Children              | Kathy Arcuri-Arnott   |
| Down Syndrome Association – Lambton County       | Kim D’Hooghe  |
| Lambton County Developmental Services            | Carla Alway   |
| Learning Disabilities Association – Chatham Kent | Clare Latimer   |
| Trustee  | Michelle Parks<br>Brenda Rumble   |
| Principals Representatives                       | Cynthia Blair<br>Stacy Shepley<br>Juli Faubert<br>Ed Freeburn   |
| Board Advisors                                   | Deb Crawford<br>Brendan Deery<br>Janet Boyle<br>Sara Vadovic<br>Christine Preece<br>Lisa Thompson-Power |

Regrets: Clare Latimer

Absent: Carla Alway

*Michelle Parks*  
*SEAC Chairperson*

*Deb Crawford*  
*Board Advisor*

**1. CALL TO ORDER**

A. Welcome & Opening Prayer – Special welcome and introduction to Brenda Rumble

B. Adoption of Agenda

**MOTION BY** Kathy Arcuri-Arnott and seconded by Derek Jane to adopt the agenda.

**CARRIED**

C. Review of Minutes from November 16, 2015

**MOTION BY** Kathy Arcuri-Arnott and seconded by Derek McGivern to accept the minutes from the January 18, 2016 SEAC meeting.

**CARRIED**

**2. PRESENTATIONS**

A Health Support Policy

Brendan Deery

- Policy has slightly changed and has been updated due to Sabrina's Law and Ryan's Law for Anaphylaxis and Asthma procedures. The overall Policy Statement and Policy Goals were reviewed. The policies, specifically relating to Anaphylaxis and Asthma, like all policies, can be found on the Board's website.  
Included in the policy, under each heading, is the role/responsibility of the parent and the Principal and when applicable, the student.  
The area referencing Diabetes was also updated and now includes definitions.

B Physical Intervention of Student Policy

Brendan Deery

- Reviewed the goals of this policy. Have made changes from restraint to intervention (based on Behaviour Management Systems). Additions were made under Intervention area to recognize how we intervene physically, in a positive manner with students. Changes and additions to the policy were highlighted. This policy can also be found on the Board's website.

**3. ASSOCIATION REPORTS**

A. Community Living Wallaceburg

Derek McGivern

- No report

B. Community Living Chatham-Kent

Derek Jane

- No report

C. Epilepsy Support Centre

Tabitha Vercillo

- Coming up to Epilepsy awareness month in March. Five schools are signed up. Can contact Tabitha if you'd like to add a school. BINGO March 10 and Quarter Auction held at Salvation Army Church in Chatham March 23.

D. VOICE for Hearing Impaired Children

Kathy Arcuri-Arnott

- No report
- E. Down Syndrome Association – Lambton County Kim D’Hooghe
- No report
- F. Lambton County Developmental Services Carla Alway
- Not in attendance

**4. UNFINISHED BUSINESS AND BUSINESS ARISING FROM MINUTES**

A. n/a

**5. NEW BUSINESS**

A. n/a

**6. INFORMATION ITEMS**

A. PRT Meeting - update Brenden Deery

- Feb. 10 – large PRT meeting was held with PRTs from each school. The main focus of the meeting was on Collaborative and Proactive Solutions. We will be moving towards using CPS more consistently in our schools. We will be using the CPS model to identify student's lagging skills. Dr. Tim Baker and our Behaviour Support Team presented the foundation of CPS. Follow up will include how we are going to develop the CPS model into our schools. The plan is to educate everyone one step at a time with the intent of providing the training/information to everyone in small chunks.
- The meeting we also included a review of the boards Pathways to Care model developed by Christine Preece.
- PRTs were also trained to administer Gifted Screening.
- Joan Martel reviewed the updates to the IEP Engine.

B. CODE Project Sara Vadovic

- Council of Directors of Education (CODE) – provides money for specific projects being done in the board. Currently, grade 9 and grade 10 applied teachers are part of the project that focuses on students' needs, developing rich learning tasks, and using assistive technology. In the month of February a major focus of the CODE professional development was on class profiles, understanding student's needs, implementing class wide accommodations (based on Universal Design: necessary for one, good for all) and using student voice and choice to aid in differentiation. Time on two separate occasions was provided to teachers to meet with their PRTs and review the needs of their classes. On the spot strategies were discussed and clarification was made as needed.

C. Special Education Report – Section 3, 10, 11, 14 Brendan Deery

- Section 3, Roles and Responsibilities – outlines responsibilities from Board level to school level
- Section 10, Individual Education Plans – outlines the regulation for implementing IEPs.
- Section 11, Provincial and Demonstration Schools (Examples: Amethyst, W.Ross MacDonald) – outlines specific student programs each provincial school provides as well as the resources they may provide to the community
- Section 14, Equipment – outlines SEA procedures

D. Mental Well Being Update Christine Preece

- Dr. Jean Clinton coming May 2 (UCC) and May 3 (to be determined at LKDSB location) to speak in both Chatham and Sarnia. These will be evening presentations (6:00-8:00). She will be talking about brain development. She will be speaking to our principals as well on May 2.
- Recently Dr. Stan Kutcher came to speak on Children’s Mental Health. Topics covered were: mental health distress, disorders, and illnesses.
- Saturday, March 19<sup>th</sup> - an all day event called Community Connections, led by Rebound. We have partnered with them and other community partners. This is for parents and children.
- Currently both school boards are meeting with the hospitals to have a consistent pathway from hospital back to school. The pathway would include the Mental Health and Addictions Nurse being involved in the process. The objective is to have one fluid plan.
- A survey on School Belonging will be coming out soon – one for parents, one for students grades 4-8, another for students grades 9-12 and one for staff. The hope is to have the surveys out by mid April

E. March 21, 2016 SEAC Meeting

Deb Crawford

- Motion passed to cancel this meeting

**7. REPORTS FROM THE BOARD**

- At the last Board Meeting a policy was approved for the implementation of French Immersion at Christ the King.
- The Board also proposed a policy to amend the Board’s calendar for next year.
- The Physical Intervention of Students Policy was also approved.
- Two new candidates are now in the vice-principal pool – Tamara Johnson and Terri Sinasac

**8. QUESTIONS ASKED BY COMMITTEE MEMBERS**

A. n/a

**9. NEXT MEETING DATE: April 18 at 7:00pm.**

**10. AGENDA ITEMS FOR FUTURE MEETINGS**

A. n/a

**11. ADJOURNMENT**

**MOTION BY** Kathy Arcuri-Arnott and seconded by Derek McGivern to adjourn the meeting at 8:47 pm.

**CARRIED**