

ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD



JOINT HEALTH & SAFETY COMMITTEE MEETING

Friday, June 11, 2021 - 9:00 a.m.

Virtual – Google Meet

MINUTES

Chair: L. Fera

Present: James Duff, Lisa Burden, Jen Morrow, Wayne Bechard, Mat Roop, Len Fera, Dina Carter, Daniel Portelance, Dave Geroux, Deanna Kaufman, Thelma McNear, Heather-Carron Doyle, Dan Solinas, Chad Coene, Tony Montanino, Tamara Johnson, Colleen Cogghe, Silvia Leggiero

Guests: Damon Srokosz

Regrets: Steve DeGurse, Beau Cockburn, Paul Lernout

Recording Secretary: L. Perry

1. Call to Order

The chair called the meeting to order at 9:01am.

2. Opening Prayer

The committee opened the meeting with a prayer.

3. Welcome

The committee welcomed everyone in attendance.

4. Adoption of Agenda

Motioned by all committee members that the agenda be approved as presented

5. Confirmation of Minutes – April 9, 2021

Motioned by all committee members that the minutes be approved as presented.

6. Review of WSIB Reportable Incidents for April & May

Action:

- Ontario government released regulation 420/21, taking effect July 1, 2021, regarding critical injuries and reporting. The committee will be made aware if this has any impact on the information that is currently being shared.
- There was a reportable incident involving a student with a pattern of aggression at St. John Fisher.
 - EA assisting student in washroom and on the way back student grabbed EA's arm and bit her. It broke the skin and the EA sought medical care.
- Over the last few months, J. Morrow and Special Education team have been doing several items to assist the student and to keep staff safe.
 - H. Carron-Doyle has had a meeting with the school team (the Principal, the PRT and 3 EA's working with student) problem solving specific situations and areas of concern for the student from a preventative standpoint
 - Kevlar sleeves provided to staff due to the number of scratches/bites to forearms.
 - School team sending referral to W. Ross McDonald school to do an environmental scan at the school and provide suggestions
 - Referral to ABA team – begun making observations and will report to school in developing a positive school support plan
- These efforts are succeeding and are apparent in number of incident reports being submitted (decreasing from 15 in January to 1 in June).
- W. Bechard to speak with D. Geroux re: staffing for next year for this student.

7. Review of Employee Accident/Incident Reports for April & May

Action:

- No discussion occurred

8. Review of Incident Trend Reports for 2020-2021

Action:

- J. Duff specified a September timeline for having a non-name student identifier in eBase so we can identify if the same student is involved in more than one incident
- CUPE staff confirmed they do not feel discouraged with respect to submitting incident reports at Holy Trinity. W. Bechard to meet with Teaching staff in September and reiterate the importance of submitting incident reports
- L. Burden provided a verbal report to the committee outlining the schools with the highest number of incident reports to identify how many students are involved.
- It was confirmed that student need and behaviour is a top priority of staffing (not necessarily the size of school/ academic needs)

9. Review of Incomplete Workplace Inspection Notes (Cumulative)

Action:

- No discussion occurred.

10. Review of Workplace Inspection Reports for April & May

Action:

- No discussion occurred.

11. Business Arising

11.1 Update on PPE – J. Duff/L. Burden

Action:

- J. Duff confirmed the Board is not using graphene masks. A formal letter from the Ministry has been received confirming this. There are currently 6 different variations of masks being sent to schools. There is no specific process. The Board orders from the Ministry inventory

and we receive what they provide.

- Discussion re: providing MSDS sheets to staff occurred.

11.2 Asymptomatic testing follow up – J. Duff

Action:

- The Ministry corrected a reporting error, and the Board is now visible on the asymptomatic testing website.
- Asymptomatic testing most likely isn't occurring past June as the interest has considerably dissipated.

11.3 Vaccine follow up – J. Duff

Action:

- At the time of the previous meeting, Sarnia-Lambton was permitting all Board employees to get vaccinated but Chatham-Kent was not. If staff feel they were missed, they've been in contact with T. Lozon and he has been following up.
- It is not yet clear if the Health Unit will be sharing the vacation status of all staff and students.

12 New Business

12.1 Summer workplace inspections – L. Burden

Action:

- Any onsite health & safety representatives who are 10-month employees will be given the option to complete inspections for July & August (for which they will be paid). If not, the Board will work with Facility Services to ensure the inspections are completed.

12.2 Possible JHSC meeting in August – J. Duff

Action:

- A committee meeting will have to be held in August. J. Duff to send an email re: potential dates in August.

12.3 End of the year pick up process – J. Duff

Action:

- The Elementary panel is potentially going to have June 25 and 28th as asynchronous transition days, providing an opportunity for families to pick up/drop off items at the school.

12.4 Graduations - J. Duff

Action:

- It was confirmed that graduations will follow the same model as last year.

On behalf of the committee, J. Duff thanked D. Kaufman for her service as Teacher within our Board and her passion and dedication to health & safety.

13. Adjournment

L. Fera adjourned the meeting at 10:09am.