



## **Now Accepting Applications for Emergency Occasional Teachers**

Position: **Emergency Occasional Teacher**  
Posting #: **3675821**  
Date Posted: **February 8, 2024**  
Closing Date: **March 31, 2024, 4:00 p.m.**  
Employment Status: **Occasional**

### **Position Summary**

The St. Clair Catholic District School Board is currently seeking Emergency Occasional Teachers to fill in daily absences for Ontario certified teachers. Emergency Teachers are notified on the day of the absence if there are no qualified occasional teachers available. In order to be considered as an Emergency Occasional Teacher, applicants must currently be registered in a Bachelor of Education program and completed a minimum of one successful practicum placement.

### **If Interested**

We invite all interested candidates to apply directly to the posting that can be found on the Apply to Education website: [www.applytoeducation.com](http://www.applytoeducation.com)

### **Qualifications and Skills**

To be considered for an interview, please ensure the following documents are included in your application package:

- Cover Letter and Resume
- Practicum Teaching Reports
- Catholic Pastoral Letter of Reference (please use the following template: [Catholic Pastoral Letter of Reference](#)). *If you are unable to provide a Catholic Pastoral letter of reference at this time, please submit a Teacher Declaration of Commitment (please refer to the following template: [Teacher Declaration of Commitment](#)).*
- Completed Faith Journey Application (Available on the Board's website: <https://www.st-clair.net/employment-opportunities.aspx>)
- References
- Criminal Reference Check with Vulnerable Sector (within six (6) months) will be required upon hire



Applications and supporting documentation stating qualifications and teaching experience will be received until **March 31, 2024**.

Should you have any questions regarding the St. Clair Catholic District School Board and/or the above noted application process, please feel free to contact Kristin Tilley at [kristin.tilley@sccdsb.net](mailto:kristin.tilley@sccdsb.net)

**Job Posting # 3675821**

Website: [www.applytoeducation.com](http://www.applytoeducation.com)

## Accommodation

The St. Clair Catholic District School Board is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environment. We will accommodate the needs of the applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process; see Accessibility Standards for Customer Service Policy (<http://www.st-clair.net/policies.aspx>).

Please advise the Human Resource Services Department to ensure your accessibility needs are accommodated throughout this process. Information received relating to accommodation measures will be addressed confidentially.

## Thank You

We thank all applicants for their interest; however, only those selected for an interview will be contacted. The successful candidate will be required to provide a satisfactory Criminal Background Check as a condition of employment.

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Director of Education  
Scott Johnson

Chair of the Board  
John Van Heck

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