



ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD

Lighting the Way ~ Rejoicing in Our Journey

Addendum # 001

TENDER NUMBER: 652-2020-01

Outdoor Play Space Project

St. Matthew Catholic School

720 Elm Avenue, Sarnia ON N7T 4H3

Submission Deadline and Location:

Wednesday, April 8, 2020

11:00:00 AM Local Time

Submission Via Email

ISSUED: April 3, 2020

ADDENDUM #001

1. SECTION 2.6 EXAMINATION OF SITE AND SITE VISIT

A Mandatory Site Meeting was held at St. Matthew Catholic School on March 19, 2020 at 10:00 AM. At the beginning of the meeting it was emphasized that the site visit was mandatory. The Board therefore, will only accept bids from the contractors listed below.

Company	Name of Representative	Email
JSK Construction Inc	Jim Kukura	jim@jsk-construction.com
Sev Con Paving	Ric Dauw	ric.sevconpaving@cogeco.net
Cope Construction	Denny Van Dinther	dvandinther@cope.on.ca
OSP Contractors	Shawn Carey / George DaSilva	shawn@ospcontractors.ca / george@ospcontractors.ca
VanRoestel Contracting / TDS Turf Drainage	John Van Roestel	john@tdsdrainage.com

2. SECTION 2.7 TIMING OF PROJECT

Insert the following to this clause.

It is the Board's intent to adhere to the schedule as set out in this tender documents. The successful bidder should make all reasonable efforts to attain the schedule as set out; however, due to limitations relating to Covid-19, the Board will work with the successful bidder on a revised schedule that is both reasonable and fair to both parties, including but not restricted to, changing the completion date that accommodates both parties.

3. SECTION 2.9 BID SUBMISSION

As a result of the COVID-19 Pandemic, the Board has suspending in-person and hard copy submissions. This section has been revised to read:

Bids shall be submitted with the project clearly identified in the subject line of an email:

RFT # 652-2020-01 Bid Submission – COMPANY NAME

The Bid Submission and any supplementary documentation must be returned to:

Purchasing Department: purchasing@st-clair.net

Bids MUST be received no later than the date and time specified in this RFT document. Any bid submissions received after the deadline will be rejected. It is the Bidder's responsibility to ensure their Bid Submission is received by a Board representative on or before the submission deadline.

Bidders are cautioned that the timing of their Bid Submissions is based on when the Bid is RECEIVED by the Board's Server not when a bid is submitted, as email transmissions can be delayed in an "Internet Traffic Jam" due to file transfer size, transmission speed, etc.

Bidders should submit all requested information in one email with multiple attachments. In the event that the size of the bid results in a large submission, responsibility is with the bidder to send the bid in multiple emails to ensure receipt by the Board, advising the Board as to the number of emails being submitted. The Purchasing department will reply to an email submission simply stating that that bid has been received.

For the above reasons, it is recommended that you give yourself sufficient time to complete your Bid Submission and to resolve any issues that may arise.

Bids shall be filled out in ink or typed, signed in longhand by a duly authorized company official (having authority to bind). Failure to provide all of the requested information on the Bid Form may result in disqualification of the bid. Please refer to REVISED Appendix A: Bidder's Response Guide included in Addendum #004.

Bids submitted by hardcopy, telephone, or fax will not be accepted.

After bid closing all submissions will be reviewed by the Board's evaluation team. Bid will not be opened publicly. Bids are considered unofficial until reviewed and deemed formal by the evaluation team.

Supplier's Bid Submission, all Bid Documents and Purchase Order will form the agreement.

4. SECTION 2.33 INSURANCE

Insurance submission requirements have been revised to read:

The successful Proponent(s) must maintain, at the Proponent's expense for the entire term of the Contract or as otherwise required, all insurance as set out below. It is not mandatory to submit Proof of Insurance as part of the bid submission. The low bidder and second low bidder will be contacted after the tender opening and will be required to submit Proof of Insurance to the Board within 5 business days.

5. SECTION 2.34 WORKPLACE SAFETY INSURANCE BOARD (WSIB)

WSIB submission requirements have been revised to read:

Successful Proponent(s) must ensure that all workers are covered by the Workplace Safety and Insurance Board coverage for the duration of this contract. It is not mandatory to submit Proof of WSIB coverage (clearance certificate) as part of the bid submission. The low bidder and second low bidder will be contacted after the tender opening and will be required to submit Proof of Coverage to the Board within 5 business days.

6. APPENDIX A: BIDDER'S RESPONSE GUIDE

Appendix A has been revised in accordance with the changes outlined in the Addenda. REVISED Appendix A is as follows:

REVISED APPENDIX A: Bidder's Response Guide

Each bid submission should be structured using only the criteria identified in this bid document.

1. A completed copy of APPENDIX B: Bid Form must be included in your bid submission.
 2. A completed copy of APPENDIX C: Quotation Form must be included in your bid submission
 3. ~~Proof of WSIB Coverage and proof of insurance must be included in your bid submission as specified in the Bid Documents.~~ The low bidder and second low bidder will be contacted after the tender opening and will be required to submit Proof of Insurance and WSIV Coverage to the Board within 5 business days. (Updated per Addendum #001)
 4. Supplemental material will not qualify as substitutes for direct responses to the bid's requirements, except for specifically requested material.
 5. The successful contractor must be prequalified under the contracted services program before an award is made.
 6. Bid Submission will only be accepted via email to purchasing@st-clair.net (Added per Addendum #001)
7. **APPENDIX D: Scope of Work and Specifications**
Drawing "300MM Catch Basin" has been included as part of this addendum.
8. **Responses to questions received.**

QUESTIONS AND ANSWERS

- Q1:** Log Table and Chairs and Raised Stepping Logs give reference to table for three sizes. Toddler/Preschool/Kindergarten can you let me know which size you want. As well how long do you want the seating Logs (F.0 refers to Landscape plan, but nothing mentioned) and how many (Plan shows three but example picture shows lots).
- A1:** Refer to drawing F.02 Log Table & Chairs. Maximum table height above grade and maximum chair height above grade as per the kindergarten age group, being 20 and 18 inches respectively. As for the seating logs, refer to drawing F.0 Horizontal Seating Logs. There is a total of three with a dimension of 60 inches [1,500 mm] long each.
- Q2:** In Section A item 1.4 Drainage: Please provide better detail on CB and the picture doesn't provide distances apart, distance from asphalt etc. Having hard time sourcing 300mm CB do you want round or square, is a 18" or 24 " sufficient.



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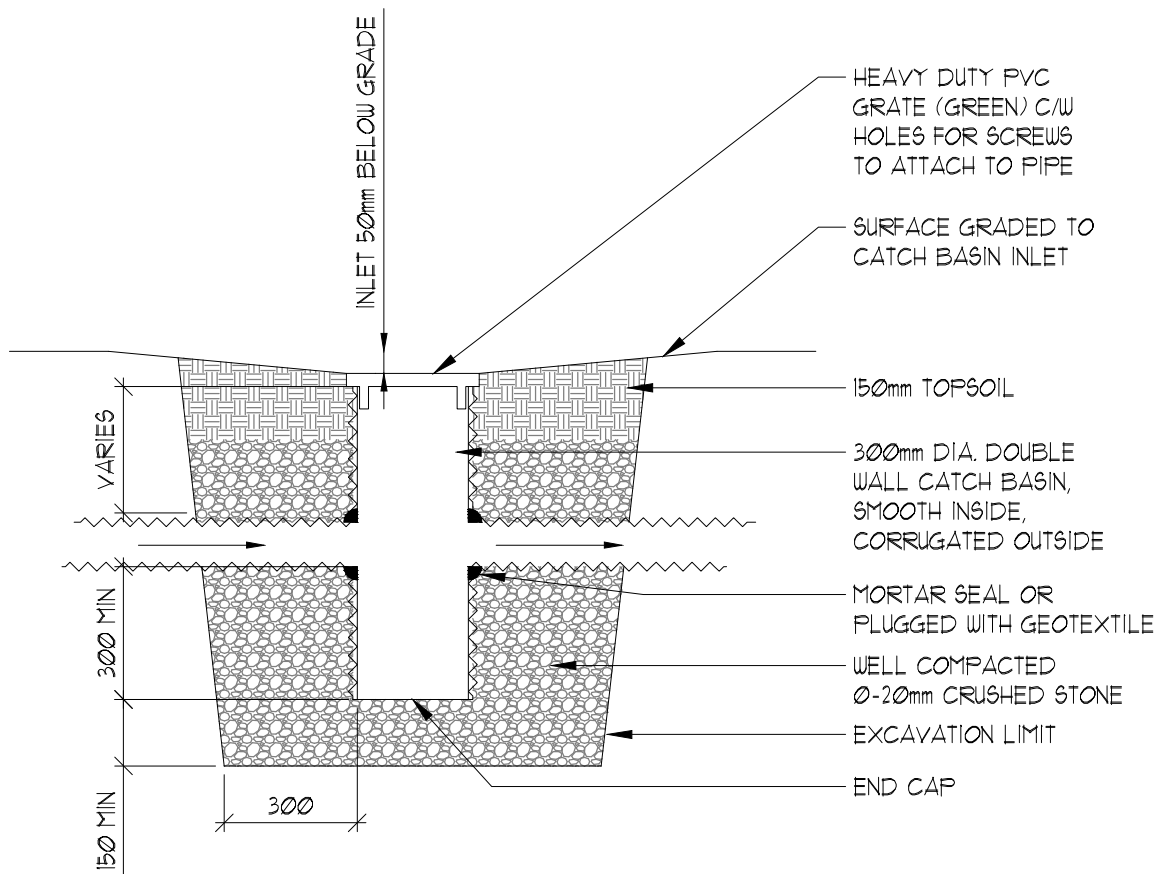
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A2: Refer to the "300 mm Catch Basin" detail included in this addenda. The catch basins are located 28,700 mm apart and adjacent to extended asphalt. CB to be 300 mm round drainage grate.

This concludes Addendum #001.



NOTES:

1. ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED.
2. CONTRACTOR TO REFER TO ALL SPECIFICATIONS.
3. SURFACE INLET TO BE BACKFILLED WITH COMPACTED 0-20mm CRUSHED STONE WITHIN 150mm OF GROUND SURFACE. THE CRUSHED STONE SHALL BE COMPACTED IN 300mm LIFTS OR LESS.
4. JOINTS TO BE WRAPPED WITH GEOTEXTILE AS SHOWN OR MORTAR SEALED.
5. CONTRACTOR SUBMIT A SAMPLE OF THE INLET TO THE PROJECT MANAGER FOR APPROVAL PRIOR TO DELIVERY TO THE WORK SITE.

300mm CATCH BASIN

N.T.S.