



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD  
*Lighting the Way ~ Rejoicing in Our Journey*

## **Boundary Review Committee**

March 6<sup>th</sup>, 2012

At 7:00 p.m.

St. Michael Catholic School, Bright's Grove

### **AGENDA**

**Chair:** Dr. Frank Leddy, Superintendent of Education

1. Welcome
2. Opening Prayer
3. Opening Remarks and Introductions
4. Review of Mandate and Process and Procedures
5. Review of Notes of January 17, 2012 Meeting
6. Presentation of Draft Report
7. Question Period
8. Closing Prayer

## **Mandate of the Boundary Review Committee**

The BRC is appointed by the Board and is authorized to make recommendations as per board policy.

The written recommendations of the BRC will be delivered to the Director of Education who will make them known to the Board of Trustees at a public meeting.

While the BRC's establishment was triggered by the present circumstances, the future must be a primary component in considering the actions the BRC will recommend.

The BRC is encouraged, but not required, to come to consensus with respect to its recommendation(s).

At all times the BRC should maintain its focus on the issue at hand and not allow itself to become distracted by side issues.

The BRC will meet a minimum of two times.

The Trustees will give the BRC's recommendations due consideration and they will decide on a course of action that best serves the needs of the Board.

## **Protocol for the Meeting**

All BRC meetings are held in public unless the Chair deems it necessary for good order to move the committee into private session.

No banners, placards, posters, photos, memorabilia, etc. will be displayed in an attempt to influence the committee.

The meeting falls under the direction of the Chair and the Chair shall exercise such discipline as necessary to maintain order. This may include curtailing questions, censuring a speaker, declaring an individual out of order, and expelling such a person from the meeting.

## **Questions**

Microphones or places from which to address the committee will be made available.

Individuals from the general public or school community will only be permitted two occasions to address the committee or ask questions in any one evening.

Questions or comments will not extend beyond two minutes, at which point the question will be called.

A maximum of one hour will be devoted to the question period. If further questions remain at the conclusion of the meeting, the Chair will close the meeting and invite the questioners to submit their question(s) in writing. The question(s) along with the answer(s) will be posted on the Board website.

Students will not be permitted to address the BRC or ask questions.

Should a person who is hearing impaired require an interpreter, they are to notify the Chair two weeks in advance of the meeting and arrangements will be made.