



Tobacco, Cannabis and Smoke-Free Environment

Date: 2010 06 22 / 2014 03 25 / 2022 05 31

This Administrative Procedure applies to all students, staff, trustees, parents, visitors, volunteers, community partner agencies, facility renters, contractors and any other individual on Board property or in vehicles parked on Board property or on property that is used for school purposes that fall under a shared land use agreement.

This Administrative Procedure applies to all school-sponsored or school-related events, and out-of-classroom programs and activities approved by, or under jurisdiction of the Board. This includes school business, on school buses, or during any part of a school field trip, including athletic team trips and school club excursions.

Administrative Procedures

1. Responsibilities

1.1 Superintendents, Principals, Managers:

- 1.1.1 To provide leadership and support to ensure the Tobacco, Cannabis, and Smoke-Free Environment Policy is implemented.
- 1.1.2 To ensure that the Tobacco, Cannabis, and Smoke-Free Environment Policy, and related procedures are followed and communicated to staff, students, parents and other visitors.
- 1.1.3 To ensure prescribed and required signage is posted in compliance with the *Smoke Free Ontario Act (SFOA, 2017)* and the Tobacco, Cannabis and Smoke-Free Environment Policy.
- 1.1.4 To ensure compliance with the *SFOA, 2017*. This legislation includes all schools and school property, plus public areas within 20 metres of any point on the perimeter of a school or school property. In these areas no person shall:
 - Smoke or hold lighted tobacco.
 - Smoke or hold lighted cannabis.
 - Smoke and hold lighted shisha.
 - Use an electronic cigarette.
 - Consume a prescribed product or substance.



Further, no person shall sell or supply any of the following to a person who is less than 19 years old:

- A tobacco product.
- A vapour product.
- A prescribed product of substance.

This includes any exchange that occurs between students, or peer to peer.

1.1.5 To address and report any non-compliance with the *SFOA, 2017* and the Tobacco, Cannabis and Smoke-Free Environment Policy.

1.1.6 Liaise and collaborate with Enforcements Officers (Tobacco) and other Provincial Enforcement Agents as needed.

1.2 Senior Administrator responsible for Human Resource Services:

1.2.1 To communicate the expectations of this policy to all Board employees at the time of hire.

1.3 School Staff:

1.3.1 To report violations of the *SFOA, 2017*, and the Tobacco, Cannabis and Smoke-Free Environment Policy to school administration.

1.3.2 To ensure compliance with the *SFOA, 2017*, and the Tobacco, Cannabis and Smoke-Free Environment Policy.

1.3.3 To refer students presenting challenges with addictions from the use of substances to appropriate supports.

1.3.4 To reinforce content and messages that are promoted through curriculum and health education.

1.3.5 To liaise and collaborate with Enforcements Officers (Tobacco) and other Provincial Enforcement Agents as needed.

2. Expectations

2.1 This policy and procedure is governed primarily by the *Smoke Free Ontario Act* and the *Cannabis Act* which prohibits smoking and/or holding lighted tobacco and/or cannabis products, as well as consuming or using any smokeless tobacco and/or cannabis products, shisha or imitation smoking-related products and accessories, including e-cigarettes and vaporizers are prohibited anywhere on Board property or property that is used for board purposes or within a twenty (20) metre perimeter of public areas outside of Board owned property and in Board operated vehicles.

2.2 Persons who fail to comply with the Acts are subject to consequences as may be imposed by enforcement of the Smoke Free Ontario Act, Cannabis Act, the Board's policies on Safe



School, Student Discipline, Tobacco, Cannabis, Alcohol and Drugs at School, and/or Codes of Conduct and the local schools, which may include fines and/or discipline.

2.3. Appropriate signage shall be posted at all entrances, exits, other locations in order to confirm smoking and vaping is prohibited.

2.4 In accordance with the *Smoke-Free Ontario Act* the Board's Smudging Protocol, exceptions are made for the traditional use of tobacco. Therefore, if an Indigenous person requests to use tobacco for traditional Indigenous cultural or spiritual purposes, every effort will be made to accommodate the individual in an appropriately designated space.

3. Additional Information

3.1 The St. Clair Catholic District School Board is committed to the principles of equity and inclusive education, consistent with our Catholic teachings, which value and promote human rights and social justice in all Board policies, programs, guidelines, operations and practices.

References

Legislation

Smoke-Free Ontario Act, 2017 Cannabis Act

Other Related

Sec A: Policy - Board Code of Conduct

Sec B: Policy - Safe Schools

Sec B: Policy – Student Discipline

Sec B: Policy - Tobacco, Cannabis, Alcohol and Drugs at School

The Board's Smudging Protocol

Definitions

Board Property: refers to any property owned or occupied by the Board, including administrative and non-administrative buildings, schools (and their surrounding property), and Board owned or leased vehicles and machinery. Temporary structures erected on Board property are also considered Board property. Property that is used for school purposes that fall under a shared land use agreement also meets the definition of Board Property.

Tobacco Product: is defined as any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, heated, absorbed, dissolved, inhaled, sniffed or ingested by any other means, or any component part, or accessory of the tobacco product. Common types of tobacco products include but are not limited to cigarettes, cigarillos, cigars, chew, plug, snus, snuff, blunt wraps, beedies, and shisha (tobacco or herbal).

Cannabis Product: is defined as any product containing, made or derived from cannabis that is intended for human consumption whether smoked, heated, inhaled, dissolved, or ingested by any other means, or any component part, or accessory of the cannabis product. Common types of cannabis products include dried cannabis (e.g., joints, spliffs, blunts), concentrated cannabis products (e.g.,

hash, hash oil, shatter, wax), and edible cannabis concentrates (food or drink products containing cannabis).

Imitation Smoking and Vapour Products: include any product that resembles any tobacco or electronic smoking or vaped product, and / or is marketed or intended to be used as an alternative to tobacco use, that is not an approved smoking cessation device. Prohibited imitation smoking and vapour products can include electronic cigarettes, cigars, and pipes as well as the cartridges and solutions, whether or not they contain nicotine. They produce a vapour that resembles smoke. They consist of a battery-powered delivery system that vaporizes and delivers a liquid chemical mixture that may be composed of various amounts of nicotine, propylene glycol, and/or other chemicals. This does not include any product that is approved by Health Canada as a quit smoking aid (e.g. nicotine patches, mist, inhalers, gum and lozenges), or is prescribed as a medicine for lung ailments (e.g. Ventolin or steroid inhaler)

Tobacco, Cannabis and Smoking-Related Accessory: means any item that is used for the consumption of a tobacco or cannabis product, including but not limited to pipes, bongs, cigarette holders, lighters, matches, rolling papers, cigarette cases, spit bottles, tins, tubs, chargers, mouth pieces, cutters, charcoal, waterpipe / hookah, grinders and dabbers/nails.

Tobacco, Cannabis, and Smoke-Free Environment: is an environment that is free from the harmful effects of second-hand smoke and vapour, and free from the use of any tobacco product, cannabis, imitation tobacco and smoking-related products or accessories.