

**ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD
POLICIES AND PROCEDURES
SECTION C: STUDENTS**

VIDEO SURVEILLANCE	POLICY
EFFECTIVE: 2005 09 01 / 2013 03 05 / 2018 11 27	

POLICY STATEMENT:

The St. Clair Catholic District School Board is lawfully authorized to operate a school under the *Education Act* and, in doing so, must take reasonable steps to ensure the safety and security of students and property. The Board approves the use of video surveillance as an additional resource to support a safe working and learning environment for students, staff and community members, while respecting legislated rights to privacy of personal information.

POLICY GOAL:

1. To support video surveillance for the purpose of enhancing the safety of students, staff and community members and to protect property against theft or vandalism.
2. To confirm that video surveillance involves only the appropriate collection, retention, use and disclosure of personal information and must be compliant with the *Municipal Freedom of Information and Protection of Privacy Act*.

DEFINITIONS:

Video Surveillance - For this policy, video surveillance refers to video, physical or other mechanical, electronic or digital surveillance system or device that enables continuous or periodic video recording, observing or monitoring of individuals in Board buildings and premises. It includes audio devices, thermal imaging technology or any other component associated with recording the image of an individual.

Property – Includes school buildings, grounds and facilities under the jurisdiction of the Board.

Personal Information – For this policy, personal Information means recorded information about an identifiable individual, which includes, but is not limited to, information relating to an individual's race, colour, national or ethnic origin, sex, age and disabilities. Any image on video surveillance that is clear enough to identify a person or the activities in which he or she is engaged in, is "personal information".