

Appendix A

OFF-SITE FOOD SERVICE SUPPLIER LETTER OF COMPLIANCE

Name of Food Service Supplier: _____

Address: _____

Contact Name: _____

Contact Email: _____ Phone #: _____

We/I, the above-named Food Service Supplier, have read and understand the requirements of the St. Clair Catholic District School Board's *Sec. C Policy – Food and Beverage*; and *Sec. C Procedures – Food and Beverage*, and affirm that they meet with the following requirements:

- All of the food choices and all of the beverage choices offered for sale to the school are from the *Sell Most* category of the Ministry Resource Guide.
- The attached product list, which includes nutrition facts and serving size, has been reviewed by a Registered Dietitian of the local health unit.

Signature – Registered Dietitian

Date

Signature – Food Service Supplier

Date

Off-Site Food Service Suppliers must fax the completed Letter of Compliance to the Attention of the Registered Dietitian of either Chatham-Kent Public Health or Lambton Public Health.

Chatham-Kent Public Health Attention: Jennelle Arnew, RD, BSc, MSc Phone: 519-352-7270 ext. 2493 Fax: 519-352-2166 Email: jenellea@chatham-kent.ca	Lambton Public Health Attention: Ashley Williams, Registered Dietitian 1 Phone: 519-383-8331 ext. 3351 Fax: 519-383-7092 Email: ashley.williams@county-lambton.on.ca
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It is understood that the St. Clair Catholic District School Board and its schools are under no obligation to utilize the services of off-site Food Service Suppliers, who meet the regulations and are granted approved Letters of Compliance.

Off-site food items must be prepared in approved facilities, which are inspected by a Public Health Inspector, in accordance with the Food Premises Regulations 562-90.

For the full text copy of *Policy Sec. C – Food and Beverage* visit www.st-clair.net and click on Policies and Procedures.