

**ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD
POLICIES AND PROCEDURES
SECTION B: ADMINISTRATION**

INTELLECTUAL PROPERTY	PROCEDURE
EFFECTIVE: 2011 09 13 / 2016 11 22	

ADMINISTRATIVE PROCEDURES:

1.0 Responsibility

- 1.1 The Director of Education shall be responsible for compliance with this policy.

2.0 Expectations

- 2.1 Once created, intellectual properties may be copyrighted by the Board.
- 2.2 It is recognized that intellectual property may benefit other school boards and therefore the Board acknowledges the value of sharing intellectual property. This may be done on a cost recovery basis or at a marginal profit.
- 2.3 In instances where the Board has been the beneficiary of the work of other boards, material may be shared with that board(s) on a reciprocal relationship of no-cost or low-cost.

3.0 Additional Information

- 3.1 The St. Clair Catholic District School Board is committed to the principles of equity and inclusive education, consistent with our Catholic teachings, which value and promote human rights and social justice in all Board policies, programs, guidelines, operations and practices.