



Energy and Environmental Stewardship

Date: 2023 04 25

Administrative Procedures

1. Responsibilities

- 1.1. The Treasurer of the Board will be responsible for the development and implementation of this policy and procedures.
- 1.2. The Treasurer of the Board will be responsible for communication of the policy and procedures to appropriate Board employees.
- 1.3. Principals will be responsible for communication of this policy and procedures to school communities.

2. Expectations

- 2.1 Treasurer of the Board or designate will:
 - 2.1.1 Act as a resource person for CLASS staff, principals, teaching and support staff for consultation and advice on energy and environmental stewardship.
 - 2.1.2 Approve the CLASS energy and environment procedures.
 - 2.1.3 Review and approve any reports to the Ministry as necessary.
- 2.2 General Manager – CLASS or designate will:
 - 2.2.1 Administer and manage the energy and environment program for the Board.
 - 2.2.2 Develop energy and environment policy and procedures that provide direction to the community and the Board.
 - 2.2.3 Prepare reports to the Ministry as necessary.



3. Additional Information

- 3.1 The St. Clair Catholic District School Board is committed to the principles of equity and inclusive education, consistent with our Catholic teachings, which value and promote human rights and social justice in all Board policies, programs, guidelines, operations and practices.