

**ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD
POLICIES AND PROCEDURES
SECTION B: ADMINISTRATION**

ASSESSMENT, EVALUATION AND REPORTING OF STUDENT ACHIEVEMENT	PROCEDURE
EFFECTIVE: 2010 10 27 / 2016 05 24	

APPLICABLE REFERENCES

- Growing Success: Assessment, Evaluation and Reporting in Ontario Schools
- Policy Assessment, Evaluation and Reporting of Student Achievement
- Policy 2. 6- Equity and Inclusive Education
- Board Guideline: Assessment, Evaluation and Reporting of Student Achievement, Grades 1 through 12, 2016

ADMINISTRATIVE PROCEDURES:

1.0 Responsibility

- 1.1 Superintendents of Education are responsible for the implementation of this policy and procedures.
- 1.2 Curriculum Services will ensure that up-to-date Board assessment, evaluation, and reporting guidelines are posted on the Board website.
- 1.3 School administrators will ensure that the Board guidelines are made available to all teachers and members of school councils.
- 1.4 School administrators will ensure that the description of the consequences of cheating and plagiarism and late and missed assignments are provided to parents and students (e.g. student planner, newsletter, website, electronic ...).
- 1.5 Teachers will follow the policy and procedures for assessment, evaluation and reporting.

2.0 Expectations

- 2.1 Administrators and teachers will ensure that procedures in the Board Assessment, Evaluation and Reporting Guideline are adhered to when assessing, evaluating and reporting on student learning.
- 2.2 Parents and students will be informed of and expected to follow the Board Guideline for Assessment, Evaluation, and Reporting.

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3.0 Additional Information

- 3.1 The St. Clair Catholic District School Board is committed to the principles of equity and inclusive education, consistent with our Catholic teachings, which value and promote human rights and social justice in all Board policies, programs, guidelines, operations and practices

DEFINITIONS

Assessment- the process of gathering, from a variety of sources, information that accurately reflects how well a student is achieving

Evaluation- the process of judging the quality of student learning on the basis of established criteria and assigning a value to represent that quality

Plagiarism – the use of close imitation of the language and thoughts of another without attribution, in order to represent them as one's original work