



Date: Wednesday October 12, 2022 – 3:00 P.M.

Via: Teams Meeting

Attendance:

Audit Committee Members: Carol Bryden
John Van Heck

Community Members: Gord Quinton
Charlotte Beer

Administration & Others: Scott Johnson Silvana Slavik
Amy Janssens
Catherine Day
Joanne Cincurak

Regrets: None

A. Call to Order C. Bryden

Motion: 0-027-2022 (Gord Kerwin and Charlotte Beer) That the Audit Committee of the Board move into the Regular Committee Meeting of Wednesday October 12, 2022, at 3:02 p.m. Carried

1. Opening Prayer
2. Recording of Attendance

Regrets: None

3. Confirmation of Agenda

Motion: 0-028-2022 (Charlotte Beer and John VanHeck) That the Agenda for the Regular Committee Meeting of Wednesday October 12, 2022, be approved as presented. Carried



4. Declaration of Conflict of Interest - None
5. Confirmation of Minutes – Encl.

Motion: 0-029-2022 (John VanHeck and Gord Quinton) That the Minutes for the Regular Committee Meeting of Monday May 2, 2022, be approved as presented. Carried

Motion: 0-030-2022 (Charlotte Beer and Gord Quinton) That the Minutes for the Regular Committee Meeting of Wednesday June 15, 2022, be approved as presented. Carried

6. Review Ontario Regulation 361/10 and Election of Chair – Encl.

In accordance with the Ontario Regulation 361/10, s. 6 (1), Amy Janssens opened the floor for nominations for the position of Chair of the Audit Committee for the 2022-2023 school year. John VanHeck nominated, and Gord Quinton seconded the nomination of Carol Bryden. Carol accepted the position of Chair of the Audit Committee until the trustee elections take place.

7. Appointment of Secretary for Private Meetings

John Van Heck volunteered as Secretary for Private Sessions for 2022-23 Audit Committee.

8. Review Committee Membership – Amy Janssens

Amy Janssens reviewed the membership of the Audit Committee in accordance with Regulation 361/10. Amy stated that Carol will be exiting as trustee of the board at the up-coming election. We will have a new trustee on the committee after the election. Gord's second term is also ending this Spring.

9. Regular and Closed Session Agenda Items – Encl. – Amy Janssens

Amy presented the 2022-23 audit committee agenda topics which are aligned to the audit committee's responsibilities outlined under Regulation 361/10. Amy reviewed the chart of agenda topics with the committee.

Motion: 0-031-2022 (Charlotte Beer and John VanHeck) That the Audit Committee of the Board approve: Regular and Closed Session Agenda Items, for 2022-23. Carried

B. Closed Session

10. Resolve to Move into Closed Session at 3:20 p.m.



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17. Return to Regular Session at 4:10 p.m.

Motion: 0-036-2022 (John VanHeck and Charlotte Beer) That the Audit Committee of the Board return to the Regular Committee Meeting of Wednesday October 12, 2022.

Carried.

C. Education Session

D. Regular Session

18. New Business (Regular Session)

Internal Audit

- a) Security Governance Advisory Internal Audit Plan - Encl. – Amy Janssens

Motion: 0-037-2022 (Charlotte Beer and Gord Quinton) That the Audit Committee of the Board approve the *Security Governance Advisory Internal Audit Plan, as presented.*

Carried.

External Audit

Other

- a) 2021-22 Annual Audit Committee Report – Encl. – Amy Janssens

Amy reviewed the 2021-22 Annual Audit Committee Report for the year ended August 31, 2022, and the Annual Report to the Board of Trustees and Forwarded to the Ministry of Education for the year ended August 31/2022. The committee agreed with the information on the reports.

Motion: 0-038-2022 (Gord Quinton and John VanHeck) That the Audit Committee of the Board approve the *2021-22 Annual Audit Committee Reports to be presented to the Board of Trustees.* *Carried.*

19. Other (Regular Session) - None

20. Information Items (Regular Session)

- a) 2022-23 Penetration and Vulnerability Testing - Amy Janssens



Amy stated that IBM has been appointed to complete the Penetration and Vulnerability Testing for the Board. Brenda Glassco – Manger of ITS will share the results with the committee during our spring meeting.

Amy answered questions from committee members.

E. Future Meeting Dates

21. Future Committee Meeting Dates:

- Tuesday November 8, 2022
- Wednesday February 8, 2023
- Wednesday April 19,2023
- Wednesday June 14,2023

F. Adjournment

22. Adjournment.

Motion: 0-039-2022 (John VanHeck and Charlotte Beer) That the Audit Committee of the Board Meeting of Wednesday October 12, 2022, adjourn at 4:29 p.m. *Carried.*

23. Closing Prayer