



**Date:** Wednesday April 19, 2023 – 3:00 P.M.

**Via:** Teams Meeting

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## Attendance:

Audit Committee Members: John Van Heck  
Linda Ward

Community Members: Gord Quinton  
Charlotte Beer

Administration & Others: Scott Johnson                      Marcie Myers  
Amy Janssens    Silvana Slavik  
Catherine Day    Suk Bedi  
Joanne Cincurak

Regrets: None

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## A. Call to Order – J. Van Heck at 3:05 pm

**Motion: 0-009-2023 (Charlotte Beer and Gord Quinton) That the Audit Committee of the Board move into the Regular Committee Meeting of Wednesday April 19, 2023.**  
*Carried.*

1. Opening Prayer
2. Recording of Attendance

Regrets: None

3. Confirmation of Agenda

**Motion: 0-010-2023 (Gord Quinton and Charlotte Beer) That the Agenda for the Regular Committee Meeting of Wednesday April 19, 2023, be approved as presented.**  
*Carried.*



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4. Declaration of Conflict of Interest - None
  5. Confirmation of Minutes – Encl.

**Motion: 0-011-2023 (Charlotte Beer and Gord Quinton) That the Minutes for the Regular Committee Meeting of Wednesday February 8, 2023, be approved as presented. Carried.**

6. Resolve to Move into Closed Session at 3:08 p.m.
  
13. Return to Regular Session at 4:14 p.m.

**Motion: 0-015-2023 (Linda Ward and Gord Quinton) That the Audit Committee of the Board return to the Regular Committee Meeting of Wednesday April 19, 2023. Carried.**

## C. Education Session

## D. Regular Session

14. New Business (Regular Session)

### Internal Audit

- a) Internal Audit Executive Summary – Catherine Day

Suk Bedi from KPMG presented the risk assessment refresh process being utilized and timelines to identify risk areas for possible internal audit.

### External Audit

- a) 2022-23 Audit Services Plan Executive Summary – Catherine Day

Silvana Slavik from BDO presented the External Audit Plan for the year ending August 31, 2023.

15. Other (Regular Session)

- a) Board Code of Conduct and Whistleblower Process Update – Amy Janssens

Amy stated that this item is reviewed annually at the spring Audit Committee meeting. She shared that James Duff, Executive Manager of Human Resources, is collecting data on how



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staff bring forward items of importance and items of attention. He will be working with Union groups for feedback on this topic and compiling the information for future discussion. Updates will continue to be provided to the Audit Committee.

16. Information Items (Regular Session) - None

## E. Future Meeting Dates

17. Future Committee Meeting Dates:
- Wednesday June 14, 2023

## F. Adjournment

18. Adjournment

**Motion: 0-016-2023 (Gord Quinton and Charlotte Beer) That the Audit Committee of the Board Meeting of Wednesday April 19, 2023, adjourn at 4:20 p.m. *Carried.***

19. Closing Prayer