

Policy Vetting Committee Meeting Minutes



St. Clair Catholic
District School Board



Date: Tuesday, March 22, 2022 – 4:15 P.M.

Via: Ursuline Boardroom, Catholic Education Centre, 420 Creek Street, Wallaceburg

A. Call to Order – S. Johnson called the meeting to order at 4:15 p.m.

1. Welcome & Opening Prayer – S. Johnson
2. Recording of Attendance – Trustee Brenda Rumble arrived at 4:43 p.m.

Trustee: Brenda Rumble, Carol Bryden, Mat Roop
Resource: Scott Johnson
Administration: Amy Janssens, Chris Kehoe
Recording Secretary: Morgan Brown

3. Election of Chair

By consensus, the Chair of this meeting will be trustee Carol Bryden. Chair of the Committee will be discussed when all trustees are present.

4. Confirmation of Agenda

Addition of 7.1: Sec. C Policy - Flag Protocol – S. Johnson

Motion: (Mat Roop and Carol Bryden) That the Agenda for the Committee Meeting of Tuesday, March 22, 2022, be approved as presented. Carried.

5. Confirmation of Minutes

Motion: (Mat Roop and Carol Bryden) That the Minutes for the Committee Meeting of Tuesday, February 15, 2022, be approved as presented. Carried.

6. Declaration of Conflict of Interest – Nil.

7. Policies to be Reviewed/Revised

- 1) Sec. C Policy – Flag Protocol – S. Johnson
 - Under ‘The National Flag’ section of policy, include “at all schools and the Catholic Education Centre on an external flagpole”.
 - Add a reference to the *Advertising in Schools* policy.
 - Add further description of when flags are lowered.
 - Add a description around the size of the flags flown and that the provincial flag does not exceed the height of the national flag.
 - Trustees are in support of this policy and would like for this policy and procedure to be brought back digitally to the Policy Vetting Committee, prior to bringing to the next Board Meeting.
- 2) Sec. A Policy – Director of Education Role and Accountability – S. Johnson
 - Deferred to the next Policy Vetting Committee meeting.
- 3) Sec. A Procedure – Procedural By-Laws – S. Johnson
 - Remove 6.6.
 - 7.4 – revision to “the serve a term for a length determined by the Board”.
 - 7.3 & 7.4 – change of “Board Advisory Committee” to “Parent Involvement Committee”.
 - 10.1 – change of “Supervisor of Procurement” to “Manager of Risk & Supply Chain”.
 - Committee voted for the approval of this policy revision to go to the Board of Trustees for final approval.
- 4) Sec. C Policy – Tobacco, Alcohol and Drug Abuse – C. Kehoe
 - Remove from 2.0 – “of drugs” from the title.
 - Add to 2.F. – “Contact the police for assistance”.
 - Add to policy, under definitions section of the meaning of cannabis – “edibles”.
 - C. Kehoe will bring this policy back to the next Policy Vetting Committee meeting.
- 5) Sec. B Policy – Responsible Use of Technology – A. Janssens
 - Committee voted for the approval of this policy revision to go to the Board of Trustees for final approval



8. Next Meeting Date – April 19, 2022 at 4:30 p.m.

9. Adjournment

- Carol Bryden adjourned the meeting of Tuesday, March 22, 2022 at 5:58 p.m.