



Date: **May 30, 2023**
Prepared by: **Scott Johnson, Director of Education**
Subject: **Policy Approval – Policy Development and Review**

Background

Revisions to *Sec. A – Policy Development & Review* were brought to the January 31, 2023 meeting of the Policy Review Committee. The changes highlighted at that meeting aligned the policy and procedure with current practice, with respect to the role of the Policy Review Committee and Executive Council. The changes were reviewed by the Committee and forwarded to the February 28, 2023 Regular Board meeting with an approval recommendation by the full Board.

A question was raised at the February 28 meeting regarding whether policies can be brought forward for review in advance of the five-year cyclical review date. As a result of this question, the motion for approval was withdrawn, with the support of the mover, and the policy and procedures were referred back to Committee. The Committee met on March 28 and on April 25 and further revisions were made, which are highlighted below.

There is one new change to the policy document:

- Policy Goal #1 – Remove the word 'effective'.

In addition to the changes presented at the February 28 meeting, there are five new changes to the procedure document:

- Sec. 1.7 – Text has been added to reference feedback from stakeholder groups; and workload demands, in the cyclical review of policy.
- Sec. 2.3 (i) – Revision to allow for consideration of input from stakeholders and Trustees, through the Policy Review Committee, in the development of the schedule of policies to be reviewed in the next school year, in consultation with the Director of Education.
- Sec. 2.3 (iii) – Consideration of input from stakeholder groups or individuals with respect to policy amendments.
- Sec. 2.3 (iv) – Report to Policy Review Committee to include feedback/suggestions from stakeholder groups, or individuals.

The Policy Review Committee has recommended approval of the policy by the full Board at the May 30, 2023 Regular Board Meeting.



Recommendation

That the St. Clair Catholic District School Board receive the report: *Policy Approval – Policy Development and Review* for information.

That the St. Clair Catholic District School Board approve *Sec. A Policy – Policy Development and Review*, effective May 30, 2023.