



Date: April 25, 2023
Prepared by: Amy Janssens, Associate Director – Corporate Services & Treasurer
Subject: Policy Approval – Corporate Services

Background

Sec. B Policy - Intellectual Property was reviewed and approved by the Policy Vetting Committee on March 28, 2023 to be brought forward to the Board for final approval. A definition of Intellectual Property has been added to assist individuals in identifying Intellectual Property.

Sec B. Policy - Energy and Environmental Stewardship was reviewed and approved by the Policy Vetting Committee on March 28, 2023 to be brought forward to the Board for final approval. The title of the policy has been modified to include the word "Energy".

Sec B. Policy - Child Care was reviewed and approved by the Policy Vetting Committee on March 28, 2023 to be brought forward to the Board for final approval. No changes to this policy have been made.

Sec B. Policy - Community Use of Schools was reviewed and approved by the Policy Vetting Committee on March 28, 2023 to be brought forward to the Board for final approval. No changes to this policy have been made.

Sec B. Policy - Privacy was reviewed and approved by the Policy Vetting Committee on March 28, 2023 to be brought forward to the Board for final approval. Minor changes have been made to the Privacy policy and goals.

Sec B. Policy – Social Media and Electronic Communications was reviewed by the Policy Vetting Committee on March 28, 2023 to be brought forward to the Board to be rescinded. This policy was created in 2017 when social media was just starting to be used more often by educators in schools. At the same time the Responsible Use of Technology policy was under review and did not address social media. In 2022 the Responsible Use of Technology policy was updated and now covers social media, therefore the Social Media and Electronic Communications policy is recommended to be rescinded. Our Privacy Officer and Manager of Information Technology have completely reviewed the associated procedures to ensure items of importance are included in either the privacy procedures, responsible use of technology procedures or will be included as part of internal guidelines.



Recommendations

That the St. Clair Catholic District School Board receive the report: *Policy Approval – Corporate Services* for information.

That the St. Clair Catholic District School Board approve *Sec. B Policy – Intellectual Property*, effective April 25, 2023.

That the St. Clair Catholic District School Board approve *Sec. B Policy – Energy and Environmental Stewardship*, effective April 25, 2023.

That the St. Clair Catholic District School Board approve *Sec. B Policy – Child Care*, effective April 25, 2023.

That the St. Clair Catholic District School Board approve *Sec. B Policy – Community Use of Schools*, effective April 25, 2023.

That the St. Clair Catholic District School Board approve *Sec. B Policy – Privacy*, effective April 25, 2023.

That the St. Clair Catholic District School Board rescind *Sec. B Policy – Social Media and Electronic Communications*, effective April 25, 2023.