



**REGULAR BOARD MEETING AGENDA**  
**June 20, 2023 at 6:30 p.m.**  
*Ursuline Boardroom, Catholic Education Centre*

**A. CALL TO ORDER – D. Argenti**

**Motion: That the St. Clair Catholic District School Board move into Committee of the Whole – Private Session**

**Motion: That the St. Clair Catholic District School Board resume the Regular Board Meeting of Tuesday, June 20, 2023.**

1. Land Acknowledgement – M. Roop
2. Opening Prayer – M. Roop
3. Recording of Attendance
4. Confirmation of Agenda

**Motion: That the Agenda for the Regular Board Meeting of Tuesday, June 20, 2023 be approved as presented.**

5. Declaration of Conflict of Interest
6. Confirmation of Minutes

**Motion: That the Minutes for the Regular Board Meeting of Tuesday, May 30, 2023 be approved as presented.**

**B. DELEGATIONS/SUBMISSIONS/EDUCATIONAL PRESENTATIONS**

- a) Monsignor Uyen Catholic School – L. Callaghan

**C. REPORTS**

7. Report: Board Chaplain Named Pastor of Windsor-Lake Erie Catholic Family of Parishes – S. Johnson (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Board Chaplain Named Pastor of Windsor-Lake Erie Catholic Family of Parishes* for information.**

8. Report: Special Education Report 2023 – L. Demers (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Special Education Report 2023* for information.**

9. Report: Track Upgrade at St. Patrick's Catholic High School – A. Janssens (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Track Upgrade at St. Patrick's Catholic High School* for information.**

**Motion: That the St. Clair Catholic District School Board approve the award of contract related to the Track Upgrade at St. Patrick's Catholic High School where the budget does not exceed the estimated level of grant available from the Ministry of Education and where the project budget does not exceed the estimated budget enclosed in this report titled *Track Upgrade at St. Patrick's Catholic High School dated June 20, 2023*.**

10. Report: Annual Accessibility Plan 2023 to 2024 – L. Demers (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Annual Accessibility Plan 2023 to 2024* for information.**

11. Report: Catholic School Community Council Year End Summary Reports – C. Kehoe (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Catholic School Community Council Year End Summary Reports* for information.**

12. Report: Changes in Principal and Vice Principal Assignments for September 2023 – S. Johnson (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Changes in Principal and Vice Principal Assignments for September 2023* for information.**

13. Report: Policy Approval – Equity and Inclusive Education – L. Demers (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Policy Approval – Equity and Inclusive Education* for information.**

**Motion: That the St. Clair Catholic District School Board approve *Sec. A Policy – Equity and Inclusive Education*, effective June 20, 2023.**

14. Report: Policy Approval – Human Resource Services – J. Duff (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Policy Approval – Human Resource Services* for information.**

**Motion: That the St. Clair Catholic District School Board approve *Sec. D Policy – Volunteers*, effective June 20, 2023.**

**Motion: That the St. Clair Catholic District School Board approve *Sec. D Policy – Accessibility Standards for Customer Service*, effective June 20, 2023.**

**Motion: That the St. Clair Catholic District School Board rescind *Sec. D Policy – Employment and Expectations of Academic Staff*, effective June 20, 2023.**

**Motion: That the St. Clair Catholic District School Board rescind *Sec. D Policy – Employment and Expectations of Non-Academic Staff*, effective June 20, 2023.**

15. Report: Policy Approval – Corporate Services – A. Janssens (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Policy Approval – Corporate Services* for information.**

**Motion: That the St. Clair Catholic District School Board approve *Sec. B Policy – Emergency Closure of Schools and Board Facilities*, effective June 20, 2023.**

**Motion: That the St. Clair Catholic District School Board approve *Sec. C Policy – Emergency Preparedness Response Plan*, effective June 20, 2023.**

**Motion: That the St. Clair Catholic District School Board approve *Sec. B Policy – Student Fees*, effective June 20, 2023.**

**Motion: That the St. Clair Catholic District School Board approve *Sec. B Policy – Transportation in Non-Bus Automobiles Arranged by Schools*, effective June 20, 2023.**

16. Report: Borrowing Resolution to Meet Current Expenditures for 2023-2024 – A. Janssens (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Borrowing Resolution to Meet Current Expenditures for 2023-2024* for information.**

**Motion: That the St. Clair Catholic District School Board resolves that:**

- 1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for**

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**borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate amount \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;**

- 2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) plus 100 basis points on the date of borrowing;**
  - 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;**
  - 4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.**
17. Report: Borrowing Resolutions for Interim Financing of Construction Projects – A. Janssens (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Borrowing Resolutions for Interim Financing of Construction Projects* for information.**

**Motion: That the St. Clair Catholic District School Board resolves that:**

- 1. The Director of Education & Secretary and the Associate Director & Treasurer of the Board are authorized on behalf of the Board to borrow up to \$5,237,720 for the temporary funding of Sacred Heart Catholic School construction, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in total upon receipt of permanent financing.**
- 2. The Director of Education & Secretary and the Associate Director & Treasurer of the Board are authorized on behalf of the Board to borrow up to \$21,626,848 for the temporary funding of South Chatham Elementary Catholic School construction, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in total upon receipt of permanent financing.**
- 3. The Director of Education & Secretary and the Associate Director & Treasurer of the Board are authorized on behalf of the Board to borrow up to \$24,043,249 for the temporary funding of New Gregory A. Hogan Catholic school construction, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and**

**principal repayable in total upon receipt of permanent financing.**

- 4. The Director of Education & Secretary and the Associate Director & Treasurer of the Board are authorized on behalf of the Board to borrow up to \$8,569,789 for the temporary funding of School Condition Improvements, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in total upon receipt of permanent financing.**
- 5. The Director of Education & Secretary and the Associate Director & Treasurer are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to facilitate this borrowing.**

18. Report: Budget Estimates 2023-2024 – A. Janssens (encl.)

**Motion: That the St. Clair Catholic District School Board receive the report: *Budget Estimates 2023-2024* for information.**

**Motion: That the St. Clair Catholic District School Board approve the 2023-2024 Budget as follows:**

<b>Total Revenues</b>	<b>\$129,971,266</b>
<b>Total Expenses</b>	<b>130,998,620</b>
<b>Operating Deficit</b>	<b>(1,027,354)</b>
<b>Total Adjustments for Compliance</b>	<b><u>362,718</u></b>
<b>Deficit for Compliance</b>	<b><u>\$ (664,636)</u></b>

#### D. UNFINISHED BUSINESS/BUSINESS ARISING OUT OF THE MINUTES

19. Items from Committee of the Whole – D. Argenti

- a) Discussion Items
- b) Action Items

20. Committee Reports:

20.1. Audit Committee – L. Ward (encl.)

**Motion: That the St. Clair Catholic District School Board receive the Minutes of the Audit Committee meeting of April 19, 2023.**

20.2. St. Clair District Catholic Education Foundation Committee – L. Ward (encl.)

**Motion: That the St. Clair Catholic District School Board receive the Minutes of the St. Clair Catholic District Education Foundation Committee meeting of June 21, 2022.**

- 20.3. Policy Vetting Committee – B. Rumble (encl.)

**Motion: That the St. Clair Catholic District School Board receive the Minutes of the Policy Vetting Committee meeting of April 25, 2023.**

## E. NEW BUSINESS

## F. INFORMATION ITEMS

21. From Student Trustee Annabelle Rayson (St. Patrick’s Catholic High School) (encl.)  
22. From Student Trustee Samantha Lozon (Ursuline College Chatham) (encl.)

## G. FUTURE BUSINESS

23. Audit Committee Meeting – September 13, 2023  
24. Catholic Faith Advisory Committee Meeting – September 25, 2023  
25. Indigenous Education Advisory Committee Meeting – TBD  
26. Joint Health & Safety Committee Meeting – October 13, 2023  
27. Parent Involvement Committee Meeting – October 11, 2023  
28. Policy Vetting Committee Meeting – TBD  
29. Special Education Advisory Committee Meeting – September 18, 2023
30. Next Board Meeting
- Tuesday, September 26, 2023, Regular Board Meeting at 6:30 p.m.
31. Future Board Meeting Dates:
- Tuesday, October 24, 2023, Regular Board Meeting at 6:30 p.m.
  - Tuesday, November 14, 2023, Regular Board Meeting at 6:30 p.m.
  - Tuesday, December 5, 2023, Initial Board Meeting at 6:30 p.m.
  - Tuesday, January 30, 2024, Regular Board Meeting at 6:30 p.m.
  - Tuesday, February 27, 2024, Regular Board Meeting at 6:30 p.m.
  - Tuesday, March 26, 2024, Regular Board Meeting at 6:30 p.m.
  - Tuesday, April 30, 2024, Regular Board Meeting at 6:30 p.m.
  - Tuesday, May 28, 2024, Regular Board Meeting at 6:30 p.m.
  - Tuesday, June 18, 2024, Regular Board Meeting at 6:30 p.m.

## H. ADJOURNMENT

32. Adjournment

**Motion: That the St. Clair Catholic District School Board meeting of Tuesday, June**



**20, 2023 adjourn at \_\_\_\_\_p.m.**

33. Closing Prayer

Minutes approved on September 26, 2023.

**John Van Heck**  
Chair of the Board

**Scott Johnson**  
Director of Education & Secretary