



Trustee Determination and Distribution for Elections 2022

Prepared by: **Amy Janssens, Associate Director – Corporate Services & Treasurer**
Linda Pistor, Manager – Planning & School Business Support Services

Date: **March 29, 2022**

Background

Before each general election, every board of trustees determines the number of trustee positions on their board and distributes these positions across the board's area of jurisdiction. This process is known as trustee determination and distribution (D&D).

The D&D process plays an important role in ensuring that representation on school boards is democratic and fair. It also allows trustee candidates to identify and select an electoral ward in which to run. Therefore, it is very important for school boards to make accurate D&D calculations.

The number of elected school trustees and their distribution over a board's jurisdiction are governed by the Education Act and by Ontario Regulation (O. Reg.) 412/00: Elections to and Representation on District School Boards.

Trustee Determination

The number of elected trustee positions on a board is the number that was determined for the board for the purposes of the 2006 general election, with the following provisos (section 58.1 (10.0.1) of the Education Act):

- For a school board whose number of elected trustees was increased by order of the Minister following the isolate board mergers in 2009, the total number of elected trustees includes the additional position(s) ordered by the Minister. (The St. Clair Catholic District School Board did not receive any additional positions.)
- A board may by resolution reduce its number of elected trustees to not fewer than five.
- A board that has experienced a change in population or area of jurisdiction may use the formula in O. Reg. 412/00 to recalculate its number of elected trustees.

Trustee Distribution

Boards are responsible for allocating their elected trustee positions over their area of jurisdiction. They do this by:

- combining local municipalities and local municipal wards in their area of jurisdiction into a number of geographic areas;
- allocating their trustee positions to these areas. The steps are set out in O. Reg. 412/00, and the process is referred to as trustee distribution.

If a board has formed a geographic area that includes two or more municipalities, then the board must identify the municipality with the largest population of the board's electoral group. This is known as the lead municipality. The school board election clerk of the lead municipality has certain responsibilities for the entire geographic area, such as accepting nominations and announcing the result of the vote.

Determination and Distribution Report

By March 31 of an election year school boards are required to submit a Determination and Distribution Report (D&D Report) to the Minister of Education, the election clerks for all municipalities within the board's jurisdiction, and the secretary of every other board that is wholly or partially within the board's area of jurisdiction.

The D&D Report must include:

- the D&D results;
- if applicable, the identification of any lead municipality;
- a copy of the data and calculations;
- copies of all relevant board resolutions.

The submission deadline for the D&D Report is April 4, 2022.

Recommendations

That the St. Clair Catholic District School Board receive the report: *Trustee Determination and Distribution for Elections 2022*, for information.

That the St. Clair Catholic District School Board not designate any municipality within the board's area of jurisdiction as a low population municipality for the 2022 Municipal Election.

That the St. Clair Catholic District School Board determine that for the 2022 elections, 7 trustees will be elected to the school board in accordance with O. Reg. 412/00, s. 3.

That the St. Clair Catholic District School Board not change the current geographical areas or distribution of trustees.

That the St. Clair Catholic District School Board identify the following municipalities as leads for the geographical areas as indicated:

- Municipality of Chatham Kent is the lead for the following three geographical areas:
 - 1) Ward 1 – West Kent, Ward 2 – South Kent;
 - 2) Ward 4 – North Kent, Ward 5 – Wallaceburg Town;
 - 3) Ward 6 – Chatham City.
- St. Clair Township is the lead for Ward 3 – East Kent, St. Clair Township, Dawn-Euphemia Township.
- Lambton Shores is the lead for Brooke-Alvinston Township, Enniskillen Township, Oil Springs Village, Petrolia Town, Plympton-Wyoming Town, Warwick Township, Lambton Shores Municipality.
- Sarnia City is the lead for Sarnia City and Point Edward Village.

That the St. Clair Catholic District School Board submit the completed Determination and Distribution Reports to the Minister of Education, the school board election clerk in all municipalities with the board's jurisdiction, and the Secretary of all other school boards in the board's jurisdiction by April 4, 2022, in accordance with O. Reg. 412/00.

Trustee Geographic Distribution Report – 2022

	Current Trustee
WARD 1 – WEST KENT (<i>Wheatley, Tilbury, Tilbury East, Romney</i>)	
WARD 2 – SOUTH KENT (<i>Raleigh, Harwich, Blenheim, Erie Beach, Erieanu</i>)	Brenda Rumble
St. Anne Catholic School, Blenheim St. Joseph Catholic School, Tilbury	
WARD 3 – EAST KENT (<i>Ridgetown, Highgate, Thamesville, Bothwell, Zone, Camden, Howard, Orford</i>)	
ST. CLAIR TOWNSHIP, DAWN-EUPHEMIA TOWNSHIP	
Good Shepherd Catholic School, Thamesville Sacred Heart Catholic School, Port Lambton St. Joseph Catholic School, Corunna St. Michael Catholic School, Ridgetown	Carol Bryden
WARD 4 – NORTH KENT (<i>Dover Township, Chatham Township, Dresden</i>)	
WARD 5 - WALLACEBURG	
Christ the King Catholic School, Wallaceburg Holy Family Catholic School, Wallaceburg St. Elizabeth Catholic School, Wallaceburg	John Van Heck
WARD 6 - CHATHAM	
Georges P. Vanier Catholic School, Chatham Monsignor Uyen Catholic School, Chatham Our Lady of Fatima Catholic School, Chatham St. Ursula Catholic School, Chatham Ursuline College Chatham Catholic Secondary School	David Argenti
BROOKE-ALVINSTON TOWNSHIP, ENNISKILLEN TOWNSHIP, OIL SPRINGS VILLAGE, PETROLIA TOWN, PLYMPTON-WYOMING TOWN, WARWICK TOWNSHIP, LAMBTON SHORES MUNICIPALITY	
Holy Rosary Catholic School, Wyoming St. John Fisher Catholic School, Forest St. Peter Canisius Catholic School, Watford St. Philip Catholic School, Petrolia	Matt Roop
SARNIA CITY, POINT EDWARD VILLAGE	
Gregory A. Hogan Catholic School, Sarnia Holy Trinity Catholic School, Sarnia Sacred Heart Catholic School, Sarnia St. Anne Catholic School, Sarnia St. Matthew Catholic School, Sarnia St. Michael Catholic School, Bright's Grove St. Patrick's Catholic High School, Sarnia	Linda Ward Jennifer McCann