



**ST. CLAIR CATHOLIC**  
DISTRICT SCHOOL BOARD

*Lighting the Way ~ Rejoicing in Our Journey*

**MINUTES**  
**REGULAR BOARD MEETING**

**Public Session**

**Tuesday, August 27, 2019 – 6:30 P.M.**  
**Boardroom, Catholic Education Centre**  
**420 Creek Street, Wallaceburg**

**ATTENDANCE:**

<u>Trustees:</u>	John Van Heck David Argenti Jennifer McCann Linda Ward	Mat Roop Carol Bryden Brenda Rumble
<u>Board Chaplain:</u>	Deacon Jerry Lozon	
<u>Resource:</u>	Deb Crawford	
<u>Administration:</u>	Laura Callaghan James Duff Scott Johnson	Lisa Demers Amy Janssens Todd Lozon
<u>Student Trustees:</u>	Kyra Mevis	Ethan Gilhula
<u>Recording Secretary:</u>	Nancy Bechard	

**A. CALL TO ORDER** – J. Van Heck called the meeting at 6:00 p.m.

**Motion O-110-2019: (Brenda Rumble and Jennifer McCann) That the St. Clair Catholic District School Board move into Committee of the Whole – Private Session. *Carried.***

**Motion O-111-2019: (David Argenti and Linda Ward) That the St. Clair Catholic District School Board resume the Regular Board Meeting of Tuesday, August 27, 2019 at 7:00 p.m. *Carried.***

1. Opening Prayer – C. Bryden

Intentions:

- For the leadership and people of the Diocese of London during this year of prayer as we learn skills and strategies to become missionary parishes forming disciples of Jesus
- For students, staff members and family members of the St. Clair Catholic District School Board as they prepare for the start of this school year, especially those who are particularly anxious about it.
- For the retirees and the graduates of the class of 2019 as they move on to new endeavours,
- For those dealing with natural disasters or tragedies.

- For members of the St. Clair Catholic family who are ill or suffering; and for families or communities that have experienced the loss of loved ones, including:
  - Brian Kershaw (custodian)
  - Sue Gauthier (EA) and Mandy Guenette (teacher)
  - Karla Cogghe (EA)
  - Colleen Rapaich and Janine Ross (both teachers)
  - Fr. Tom Donahue
  - The Basilian Fathers
- We also pray for all across the Diocese of London who were touched by the passing of former Bishop Sherlock.

2. Recording of Attendance

Regrets - Nil

3. Confirmation of Agenda

Addition to Item C:

13. Report: Approval – Sec. A Policy – Board Code of Conduct – D. Crawford

**Motion O-112-2019: (Carol Bryden and Jennifer McCann) That the Agenda for the Regular Board Meeting of Tuesday, August 27, 2019 be approved as amended. Carried.**

4. Declaration of Conflict of Interest - Nil

5. Confirmation of Minutes

**Motion O-113-2019: (Jennifer McCann and Mat Roop) That the Minutes for the Regular Board Meeting of Tuesday, June 18, 2019 be approved as presented. Carried.**

6. **STANDING ITEMS**

Faith, Learning & Stewardship Updates – Executive Council

**B. DELEGATIONS/SUBMISSIONS/EDUCATIONAL PRESENTATIONS - Nil**

**C. REPORTS**

7. Verbal Report: Introduction and Welcome to Student Trustees – S. Johnson

8. Verbal Report: Summer Capital Projects Update – A. Janssens

Encl. 9. Report: Borrowing Resolution to meet Current Expenditures for 2019-20 – A. Janssens

**Motion O-114-2019: (Carol Bryden and Jennifer McCann) That the St. Clair Catholic District School Board receive the report: *Borrowing Resolution to meet Current Expenditures for 2019-20, for information. Carried.***

**Motion O-115-2019: (Brenda Rumble and David Argenti) That the St. Clair Catholic District School Board resolves that:**

- 1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate amount \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;**
- 2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) plus 100 basis points on the date of borrowing;**
- 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;**
- 4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected. *Carried.***

Encl. 10. Report: Borrowing Resolutions for Interim Financing of Construction Projects – A. Janssens

**Motion O-116-2019: (Linda Ward and Brenda Rumble) That the St. Clair Catholic District School Board receive the report: *Borrowing Resolution for Interim Financing of Construction Projects, for information. Carried.***

**Motion O-117-2019: (Brenda Rumble and Jennifer McCann) That the St. Clair Catholic District School Board resolves that:**

- 1. The Director of Education & Secretary and the Associate Director & Treasurer of the Board are authorized on behalf of the Board to borrow up to \$13,357,502.00 for the temporary funding of St. Angela Merici**

Catholic School construction, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in total upon receipt of permanent financing.

2. The Director of Education & Secretary and the Associate Director & Treasurer of the Board are authorized on behalf of the Board to borrow up to \$13,357,502.00 for the temporary funding of South Chatham Elementary Catholic School construction, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in total upon receipt of permanent financing.
3. The Director of Education & Secretary and the Associate Director & Treasurer of the Board are authorized on behalf of the Board to borrow up to \$17,044,017.00 for the temporary funding of Sarnia French Immersion Catholic School construction, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in total upon receipt of permanent financing.
4. The Director of Education & Secretary and the Associate Director & Treasurer of the Board are authorized on behalf of the Board to borrow up to \$5,751,205.00 for the temporary funding of School Condition Improvements, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in total upon receipt of permanent financing.
5. The Director of Education & Secretary and the Associate Director & Treasurer are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to facilitate this borrowing. *Carried.*

11. Verbal Report: Year of the Prayer – L. Callaghan

Encl. 12. Report: 2018-2019 Short Term Targets: Status Report – L. Callaghan, L. Demers, S. Johnson

**Motion O-118-2019: (Linda Ward and Carol Bryden) That the St. Clair Catholic District School Board receive the report: 2018-2019 Short Term Targets: Status Report, for information. Carried.**

Encl. 13. Report: Approval – Sec. A Policy – Board Code of Conduct – D. Crawford

**Motion O-119-2019: (Mat Roop and Carol Bryden) That the St. Clair Catholic District School Board receive the report: Approval – Sec. A Policy – Board Code of Conduct, for information. Carried.**

**Motion O-120-2019: (Brenda Rumble and David Argenti) That the St. Clair Catholic District School Board approve the change to Sec. A. Policy – Board Code of Conduct, as presented, effective August 27, 2019. Carried.**

**D. UNFINISHED BUSINESS/BUSINESS ARISING OUT OF THE MINUTES**

14. Items from Committee of the Whole – M. Roop

- a) Discussion Items – Mat Roop reported that property issues were discussed at the Committee of the Whole Private Session of Tuesday, August 27, 2019.
- b) Action Items – Nil

15. Committee Report

Encl.

- a) Joint Health & Safety Committee – M. Roop

**Motion O-121-2019: (Mat Roop and Carol Bryden) That the St. Clair Catholic District School Board receive the Minutes of the Joint Health & Safety Committee meeting of April 12, 2019. Carried.**

**E.**

**NEW BUSINESS**

**F.**

**INFORMATION ITEMS**

**G.**

**FUTURE BUSINESS**

- 16. Special Education Advisory Committee – September 16, 2019, 7:00 p.m., St. Louis Conference Room, Catholic Education Centre
- 17. Catholic Faith Advisory Committee – September 23, 2019, Catholic Education Centre
- 18. Audit Committee Meeting – September 25, 2019, 3:00 p.m., Catholic Education Centre
- 19. Joint Health & Safety Committee – October 11, 2019, 9:00 a.m., St. Louis Conference Room, Catholic Education Centre
- 20. Board Advisory Council Meeting – November 13, 2019, Catholic Education Centre
- 21. First Nations Métis, Inuit Committee – TBD, Boardroom, Catholic Education Centre
- 22. **Next Board Meeting:**
  - Tuesday, September 24, 2019, Regular Board Meeting at 7:00 p.m.
- 23. Future Board Meeting Dates:
  - Tuesday, October 22, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, November 12, 2019, Regular Board Meeting at 6:00 p.m.
  - Tuesday, December 3, 2019, **Initial Board Meeting at 6:00 p.m.**
  - Tuesday, January 28, 2020, Regular Board Meeting at 7:00 p.m.
  - Tuesday, February 25, 2020, Regular Board Meeting at 7:00 p.m.
  - Tuesday, March 31, 2020, Regular Board Meeting at 7:00 p.m.
  - Tuesday, April 28, 2020, Regular Board Meeting at 7:00 p.m.
  - Tuesday, May 26, 2020, Regular Board Meeting at 7:00 p.m.
  - Tuesday, June 23, 2020, Regular Board Meeting at 7:00 p.m.

**H. ADJOURNMENT**

24. Adjournment

**Motion O-122-2019: (Brenda Rumble and David Argenti) That the St. Clair Catholic District School Board meeting of Tuesday, August 27, 2019 adjourn at 7:52 p.m. Carried.**

25. Closing Prayer

Minutes approved on September 24, 2019.



**Carol Bryden**  
*Acting Chair of the Board*



**Deb Crawford**  
*Director of Education & Secretary*