



ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD

Lighting the Way ~ Rejoicing in Our Journey

JOINT HEALTH & SAFETY COMMITTEE MEETING

Friday, June 5, 2015 - 9:00 a.m.
Catholic Education Centre – CEC Boardroom

MINUTES

Chair: Len Fera

Present: Thelma McNear, Gloria Knoll, James Duff, Len Fera, Dina Carter, Lisa Burden, Tom Baker, Bruno D’Andrea, Paul Lernout, Dave Geroux, Chad Coene, Erin Moffat-Sharpe, Ray Power, Liz Holmes, Suzanne Mills, Tony Montanino, Silvia Leggiero, John Larsh, Gloria Knoll

Regrets: Deanna Kaufman, Brendan Deery, Anita Labadie, Janice Manton-Burns

Recording Secretary: Kristin Winder

1. Call to Order

Chair called the meeting to order at 9:07 a.m.

2. Opening Prayer

The committee opened the meeting with a prayer.

3. Welcome & Introductions

Chair thanked everyone for attending, invited them to introduce themselves to our new member and started the meeting.

4. Adoption of Agenda

Moved by Bruno D’Andrea and Silvia Leggiero that the agenda be accepted as printed.

5. Confirmation of Minutes – April 10, 2015

Motioned by Dina Carter and seconded by Gloria Knoll that minutes be approved as presented.

6. Review of Employee Accident/Incident Reports

Action:

- Advised that there was one lost time two health care incidents reported over the past couple of months; in relation to the lost time, there was a pipe obstructing a path up the ladder leading to the roof. There have been warning signs placed at the top of the ladder where the pipe sits to caution staff of the hazard above. The one health care incident was caused by old equipment being used, which has since been replaced and the other incident was a trip and fall injury which occurred off-site but in the course of regular duties.
- Advised that there were a number of aggression incidents reported at St. Joseph in Chatham; one incident resulted in 3 separate incident reports being filed. Added that there are interventions in place for this student and CYW involvement to ensure safety of staff and students.

7. Review of Incident Trend Reports

Action:

- No comments or discussion had in relation to the above.

8. Review of Workplace Inspection Reports

Action:

- Questioned the incomplete monthly inspections for Holy Rosary;
 - Advised that the Board will be following-up with the school to have the reports entered in the system to show as complete.

9. Business Arising

9.1 Monsignor Uyen - Update

Action:

- Provided follow-up in relation to the concerns regarding cancer being connected to asbestos at Monsignor Uyen and the dialogue previously had regarding the possibility of radon testing;
 - Advised that prior to the construction the Board will have OH Solutions present to review the facility and advise them of what work will be done; there is very little asbestos remaining in the building but OH Solutions will confirm if abatement is required.
 - Stated that the radon testing has been discredited and the government is working towards standardizing this process;

9.2 Air Quality Testing – Ursuline College

Action:

- Stated that at the end of March there was some additional testing conducted to determine the species of mould present in the office/guidance area at Ursuline College;
- Testing conducted showed that the species present is very common and that elevated levels of mould in the office suggested possible mould growth; it was suggested that stored items be removed and a visual check for growth be conducted in the walls and under carpet;
- One last sample conducted once items were removed and a visual inspection was completed by OH Solutions in May; at the time of visit only indication of moisture was below the air conditioner which will be reviewed – there was no other damage;
- As a result of the above, the guidance area will have work done in the coming months. The office will have new carpets, drywall and paint – all of which will assist with the mould.

10. New Business

10.1 Mould Concern – Ursuline College

Action:

- Advised that there was a concern reported regarding mould on a fume hood in Room 908 – Science room; the teacher prepared agar in petri dishes in which growth appeared several days later which lead to concern;
- The area of concern was tested by OH Solutions; preliminary results show air sample was typical – no issues present;
- Tape lifts taken at outlet of fume hood and rear baffle showed spores – this was to be expected as mould spores are everywhere;
- The lab suspected that the colonies on the agar plates sent in were bacteria rather than mould; will provide a report once received.
 - *To be reviewed at the next meeting*

10.2 Summer Inspection Schedule

Action:

- Advised an email will be sent out to all 10 months employee who are identified as the Health & Safety Inspectors for their school to determine if they will be completing the inspections for their location over the summer months; should they wish to decline this duty we will work with Facilities to assist with those locations.

10.3 Joint Health & Safety Committee Meeting Dates – 2015-2016

Action:

- Discussed the upcoming school year's meeting schedule. Dates are as follows:
 - Friday, October 16, 2015
 - Friday, December 4, 2015
 - Friday, February 5, 2016
 - Friday, April 8, 2016
 - Friday, June 3, 2016

11. Adjournment – L. Fera adjourned the meeting at 9:55a.m.