



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD  
*Lighting the Way ~ Rejoicing in Our Journey*

## JOINT HEALTH & SAFETY COMMITTEE MINUTES

Wednesday, May 4, 2005 – 9:00 a.m.  
Catholic Education Centre, Wallaceburg

**Present:**

Brenda Kormendy	Brendan Deery
Dianne Langan	Mat Roop
Phil Litrenta	Deanna Kaufman
Colleen Hunt	Joe Vasko
Ken Maczko	John Davidson
Chris Powell	Thelma McNear
Sherry Eenink	

**Regrets:**

John Davis	Dave Robertson
Joe Spowart	Bob Hubbard
Anne Marie Parizeau	Suzanne Mills
Marg Alexander	Ron Turner

**Recording Secretary:** Vicki Donohue

1. **Call to Order and Welcome**

Brendan Deery, Chair of the meeting, welcomed those in attendance and called the meeting to order.

2. **Opening Prayer**

The committee offered personal intentions especially for Vicky McCann.

3. **Adoption of Agenda**

Moved by John Davidson, seconded by Sherry Eenink, that the May 4, 2005 Agenda be approved with one addition to New Business – Health and Safety Checklist. **Carried**

4. **Confirmation of Minutes from February 2, 2005**

Moved by Phil Litrenta, seconded by Dianne Langan, that the February 2, 2005 Minutes be approved as printed. **Carried**

5. **Review of Incident Reports**

The Incident Reports were read with the following comments:

Chris Powell updated the Committee on those designated as Critical Injuries with explanations and modifications/changes put in place as a result. Chris will review incidents involving students and staff in some of the schools.

Moved by Joe Vasko, seconded by Dianne Langan, that the Incident Reports be accepted.  
**Carried**

6. **Review of Workplace Inspection Reports**

The Workplace Inspection Reports were reviewed with discussion on various schools.

Moved by Mat Roop, seconded by John Davidson, that the Workplace Inspection Reports be accepted.  
**Carried**

7. **Health and Safety Specialist Update – Chris Powell**

1. Driving Safety Sub-Committee – The Health & Safety Summer Student will collate the gathered information for presentation in an Education Package. The student will also be responsible for designing brochures and posters.
2. Summer Projects – The summer student will update the Health & Safety website which will become a virtual training centre; help with the Risk Watch Program display; design artwork to display safe handling of hazards.
3. Phase II Train The Trainer – A three day program (dates in May/June TBA) will be held. Chris will send an email asking for two volunteers, i.e. one from teaching and one from custodial workplace.
4. Custodial Health and Safety Day will be rescheduled to a PD Day in the 2005-2006 school year.

8. **New Business**

1. New Co-chairs for next year will be elected at the June 15<sup>th</sup> meeting.
2. Check List for Health and Safety Inspections – Chris Powell will bring some samples to the June meeting for the committee to draft a guide.
3. The June meeting will begin at 10:30 a.m. and include a luncheon.

9. **Adjournment**

Moved by Colleen Hunt, seconded by Phil Litrenta, that the meeting be adjourned at 10:15 a.m.  
**Carried**

**Next Meeting Date – Meeting will begin at 10:30 a.m.**

– **Wednesday, June 15, 2005 – St. Louis Room**

This is to certify that the minutes dated May 4, 2005, are accurate and correct.

Phil Litrenta



---

Brendan Deery



---