



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD

*Lighting the Way ~ Rejoicing in Our Journey*

## JOINT HEALTH & SAFETY COMMITTEE MINUTES

Wednesday, June 15, 2005 – 10:30 a.m.  
Catholic Education Centre, Wallaceburg

<b>Present:</b>	Brenda Kormendy	Brendan Deery
	Dianne Langan	Mat Roop
	Phil Litrenta	Deanna Kaufman
	Colleen Hunt	Joe Vasko
	Ken Maczko	John Davidson
	Joe Spowart	Thelma McNear
	Sherry Eenink	Anne Marie Parizeau
<b>Regrets:</b>	John Davis	Dave Robertson
	Chris Powell	Bob Hubbard
	Ron Turner	Suzanne Mills
	Marg Alexander	
<b>Guest:</b>	Lauren Gotkowski	
<b>Recording Secretary:</b>	Vicki Donohue	

1. **Call to Order and Welcome**

Phil Litrenta Chair of the meeting welcomed those in attendance and called the meeting to order.

2. **Opening Prayer**

The committee opened the meeting with a prayer.

3. **Adoption of Agenda**

Moved by John Davidson, seconded by Brendan Deery, that the June 15, 2005 Agenda be approved with one addition to New Business – Health and Safety Checklist. **Carried**

4. **Confirmation of Minutes from May 04, 2005 – With amendment** to #5 Review of Incident Reports, Motion by Brendan Deery seconded by Anne Marie Parizeau that the phrase be amended to read “Chris will review incidents involving students and staff in some of the schools,” particularly those with an increased number of incident reports”.

Moved by John Davis seconded by Joe Vasko that the May 04, 2005 Minutes be approved as printed. **Carried**

5. **Review of Incident Reports**

The Incident Reports were read with the following comments: 1. In schools where there is a high rate of incidents, ask Chris Powell to report on the nature of injury, number of individuals involved, background, intervention procedure being implemented, number of repeat incidents. 2. Re St. Therese June 3 incident, ask Chris Powell for more details.

Moved by Thelma McNear, seconded by Sherry Eenink, that the Incident Reports be accepted. **Carried**

6. **Review of Workplace Inspection Reports**

The Workplace Inspection Reports were reviewed with discussion on various schools. Suggestion was made to ask Chris Powell if it would be possible to have a meeting of Health and Safety representatives in September for review and orientation.

Moved by John Davidson, seconded by Brendan Deery, that the Workplace Inspection Reports be accepted. **Carried**

7. **Workplace Inspection Forms/Guide**

Committee members will review the guide and put this on the agenda in September.

8. **New Business**

1. New Co-chairs for 2005-2006 school year.

Employee Co-Chair is Joe Vasko, Management Co-Chair is Brendan Deery.

2. The committee acknowledged and thanked Dianne Langan and Phil Litrenta for their service on the Joint Health and Safety Committee. Both were wished the best of luck on their retirement.

9. **Adjournment**

Moved by John Davidson, seconded by Colleen Hunt, that the meeting be adjourned at 11:40 a.m. **Carried**

**Meeting Dates for 2005-2006:**

- September 21st, 2005
- November 2<sup>nd</sup>, 2005
- December 7<sup>th</sup>, 2005
- February 8<sup>th</sup>, 2006
- March 29<sup>th</sup>, 2006
- May 10<sup>th</sup>, 2006
- June 14<sup>th</sup>, 2006

This is to certify that the minutes dated June 15, 2005, are accurate and correct.

Phil Litrenta



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Brendan Deery



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