



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD

*Lighting the Way ~ Rejoicing in Our Journey*

## MINUTES

### JOINT HEALTH AND SAFETY COMMITTEE MEETING

**Friday, May 9, 2008 - 9:00 a.m.**

**St. Louis Room - Catholic Education Centre**

**Chair: Joe Vasko**

Present: Phil Bedard, John Davidson, Paul Doyle, Sherry Eenick, Doreen Edwards, Martin Forster, Deanna Kaufman, Anita Labadie, John Larsh, Kerry Matthyssen, Thelma McNear, Dennis Mills, Suzanne Mills, Anne Marie Parizeau, Connie Quinn-Vaillant, Linda Ward, Tracey Arnold, Bruce Hannah

Regrets: Tom Baker, Brendan Deery, Philip McMillan, Elena Pagotto, Ron Turner, Dave Geroux

Recording Secretary: Tina Smith

1. *Call to Order*

Chair Joe Vasko called the meeting to order at 9:10 a.m.

2. *Welcome and Introductions*

Chair thanked everyone for attending.

3. *Opening Prayer*

The committee opened the meeting with a prayer.

4. *Adoption of Agenda*

Moved by Tracey Arnold and seconded by Deanna Kaufman that the agenda be accepted as printed.

**Carried**

The following new business will be discussed later:

Nothing to add

5. *Confirmation of Minutes – March 28, 2008*

Moved by John Larsh and seconded by Connie Quinn-Vaillant that the minutes be accepted as printed.

**Carried**

6. *Review of Employee Accident/Incident Reports*

Clarification was made on:

Page 1 – (619-3) with regards to the Teacher and Bus

Page 2 – (628-4) 2 EA's both working with student in room by himself

7. *Review of Workplace Inspection Reports*

Bruce Hannah expressed that if there were an urgent matter, he would like a phone call made, as there will be a follow up made to Maintenance Supervisor.

8. *Health and Safety Update*

- 1) HR Proactive has a Violence Prevention program that relates to Violence Prevention in the workplace and focuses on the following groups. Staff on Staff, Worker on Staff, Student on Staff. There will be training coming in the upcoming school year for every employee.
- 2) Last sessions of First Aid & CPR will be taking place on May 15 & 16, 2008 for the school year. There are many members of Emergency Response Teams that are not trained and will be a focus for the new school year.
- 3) There are several CPI courses that are upcoming in May. Please ensure that your Response teams are up to date in their training.

9. *Door Stoppers/Wedges*

Bruce Hannah was in to talk about the Door Stoppers/Wedges and there was discussion around the washroom doors being opened and closed. Currently the fire code states that they cannot be wedged opened, however Bruce was to meet with the Fire Inspectors to see if there can be an exception due to the nature of areas. If there is not a positive outcome, Bruce will have to go to the Head of the Fire Department.

### *10. Gregory Hogan Workplace Inspection*

An inspection was held on April 7/08 and there were no fire exit signs. Emergency exit sign/emergency lights are missing from the front entrance, no asbestos report, a missed fire extinguisher tag not filled out and WSIB poster was there. There were also 2 exterior doors that had Allen keys hanging from them to keep the door ajar.

### *11. Mentors Report*

Sherry Eenick stated that on her inspections that there has been improvement on the clearing of obstructions in front of breaker boxes. In addition, she asked for clarification as if the Asbestos Binders are to be in the schools. Bruce Hannah stated that the Asbestos Binders are being redone for all schools. The binders will be a living document and when the annual inspection has taken place, they will be replaced in the binder on white paper.

### *12. Meeting Dates for 2008 – 2009*

There was a suggestion brought forward to change the number of meetings next year to 4 as the current schedule has meetings that are being held and only lasting for 1-hr in length. It was also mentioned that if there is an emergency that we could hold an emergency meeting. The 4 dates that were proposed are:

October 3, 2008  
December 5, 2008  
March 6, 2009  
June 5, 2009

We have a meeting on June 13, 2008 and it will be discussed further at that meeting.

### *13. Adjournment*

Thelma McNear and Dennis Mills adjourned the meeting at 10:15 a.m.

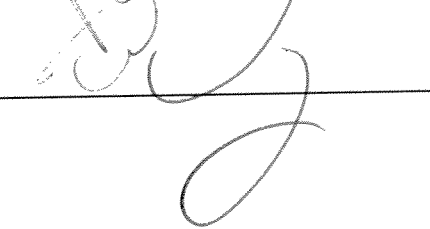
This is to certify that the minutes dated May 9, 2008, are accurate and correct.

Joe Vasko



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Brendan Deery



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