



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD

*Lighting the Way ~ Rejoicing in Our Journey*

## MINUTES

### JOINT HEALTH AND SAFETY COMMITTEE MEETING

Friday, February 8, 2008 - 9:00 a.m.

St. Louis Room - Catholic Education Centre

**Chair: Joe Vasko**

**Present:** Brendan Deery, Connie Quinn-Vaillant, Paul Doyle, Thelma McNear, Tom Baker, John Larsh, Anne Marie Parizeau, Deanna Kaufman, Dennis Mills, Phil Bedard, John Davidson, Philip McMillan, Dave Geroux, Tracey Arnold, Martin Forster, Anita Labadie, Linda Ward

**Regrets:** Doreen Edwards, Sherry Eenink, Kerry Matthysen, Suzanne Mills, Elena Pagotto, Ron Turner

**Recording Secretary:** Tina Smith

#### *1. Call to Order and Welcome*

Chair Brendan Deery called the meeting to order and welcomed Tracey Arnold. Joe Vasko arrived and proceeded to chair remainder of meeting.

#### *2. Opening Prayer*

The committee opened the meeting with a prayer.

#### *3. Adoption of Agenda*

Moved by Brendan Deery and seconded by Deanna Kaufman that the agenda be accepted as printed.

**Carried**

The following new business will be discussed later:

Nothing to add

#### *4. Confirmation of Minutes – January 11, 2008*

Moved by John Davidson and seconded by John Larsh that the minutes be accepted as printed.

**Carried**

5. *Review of Employee Accident/Incident Reports*

a) Philip McMillan discussed issue at UCC – employee pricked with a needle found on school grounds. New devices have been ordered to pick up trash, broken items, needles, etc. Containers will be installed at all schools and a notice will be distributed shortly.

b) Issue at Ridgetown – should MOL have been called regarding this situation? Philip will need to follow-up with Doug Cruickshank for answers.

c) Philip McMillan mentioned that he will bring Accident/Incident issues up at next Administrator's Meeting on February 13, 2008.

6. *Review of Workplace Inspection Reports*

Printing problems with the Workplace Inspection Report program. Philip McMillan spoke with Jay Peckham for resolution. Once corrected, reports will be distributed to committee members.

7. *Health and Safety Update*

Reviewed Assault Policy #

Philip McMillan confirmed that headsets to be purchased by the school for secretaries or individuals requesting use.

WHMIS Online training – secretaries, science and technology teachers should be trained at higher level along with custodians. Not all employees will be trained on yearly basis, but every three years. Co-op students being trained on WHMIS to better prepare them for the work force.

8. *Mentors Report*

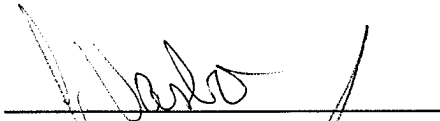
Nothing to add.

9. *Adjournment*

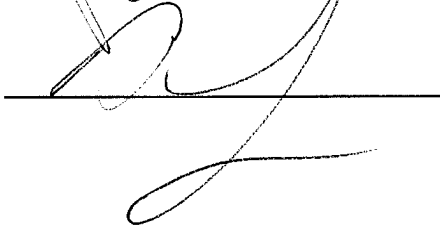
The meeting was adjourned by Brendan Deery and Phil Bedard at 10:00 a.m.

This is to certify that the minutes dated February 8, 2008, are accurate and correct.

Joe Vasko

A handwritten signature in black ink, appearing to read "Vasko", written over a horizontal line.

Brendan Deery

A handwritten signature in black ink, appearing to read "Deery", written over a horizontal line.