

ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD

Budget 2013-14



TABLE OF CONTENTS

Consolidated Statement of Operations 1
Summary of Revenues..... 2
Summary of Expenses 3
Ministry Compliance Report 4
Expenses by Ministry Category 5
Administration and Governance 9
Special Education 10
School Operations & Maintenance 11
Staffing Summary 12

ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD
Budget 2013-14

CONSOLIDATED STATEMENT OF OPERATIONS	2013-14 Budget	2012-13 Budget
REVENUES		
Provincial Grants - Grants for Student Needs	\$74,417,108	\$76,990,834
Provincial Grants - Other	6,138,105	4,928,825
Local Taxation	20,213,321	21,000,559
School Generated Funds	3,560,000	3,500,000
Federal Grants & Fees	153,599	171,455
Investment Income	50,000	150,000
Other Revenues - School Boards	111,494	110,890
Other Fees & Revenues	739,490	805,977
TOTAL REVENUES	\$105,383,117	\$107,658,540
EXPENSES		
Instruction	\$77,286,148	\$79,710,975
Administration	3,552,690	3,824,000
Transportation	5,964,676	6,002,940
Pupil Accommodation	14,032,323	14,017,272
School Generated Funds	3,560,000	3,500,000
Other	256,284	288,012
TOTAL EXPENSES	\$104,652,121	\$107,343,199
ANNUAL SURPLUS (DEFICIT)	\$730,996	\$315,341

SUMMARY OF REVENUES	2013-14 Budget	2012-13 Budget
Grants for Student Needs (GSN)		
Pupil Foundation	\$42,279,811	\$44,469,823
School Foundation	6,738,939	7,040,873
Special Education	11,050,684	11,606,298
Language	1,379,773	1,404,112
Outlying (Supported) Schools	68,465	69,533
Remote and Rural	1,672,371	1,689,286
Rural and Small Community Allocation	33,363	34,677
Learning Opportunities	1,392,196	1,427,783
Adult & Continuing Education	128,599	28,601
Teacher Qualification & Experience	6,552,173	6,902,977
New Teacher Induction Program	101,801	94,394
Restraint Savings	-62,486	-62,486
Transportation	5,964,676	6,002,940
Administration and Governance	3,111,250	3,182,941
School Operations	8,086,366	8,263,263
Community Use of Schools	120,055	119,127
Declining Enrolment Adjustment	1,069,393	829,317
First Nation, Metis and Inuit Education Supplement	86,774	91,611
Safe Schools	182,537	190,130
Permanent Financing of NPF	198,423	198,423
GSN Revenues for Compliance Purposes	<u>90,155,163</u>	<u>93,583,623</u>
Capital Debt Support Payments - Interest Portion	1,185,932	1,039,213
Transfer from Deferred Revenue - School Renewal	0	139,973
Transfer to Capital Fund - Minor Tangible Capital Assets	-850,000	-790,000
TOTAL GRANTS FOR STUDENT NEEDS	\$90,491,095	\$93,972,809
Other Revenue		
Tuition Fees	\$153,599	\$171,455
Rental Revenue	268,000	284,000
Interest Income	50,000	150,000
Recoverable Salaries & Benefits	419,490	439,527
Child Care Services Support	50,000	50,000
Miscellaneous	0	29,275
Other School Boards	111,494	110,890
Ontario Youth Apprenticeship Program Grant	99,023	99,023
Literacy & Basic Skills Grant	102,885	123,385
Educational Program Other (EPO) Grants	1,104,649	1,494,591
Early Learning Program (ELP) Grant	4,831,548	3,211,496
Amortization of Deferred Capital Contributions	4,141,334	4,022,089
School Generated Funds	3,560,000	3,500,000
	<u>\$14,892,022</u>	<u>\$13,685,731</u>
TOTAL REVENUES	\$105,383,117	\$107,658,540

ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD
Budget 2013-14

SUMMARY OF EXPENSES	2013-14 Budget	2012-13 Budget
<i>Instruction</i>		
Classroom Teachers (including Department Heads)	\$48,310,213	\$50,338,940
Supply Teachers	1,150,353	1,093,165
Educational Assistants / Early Childhood Educators	8,536,589	7,670,593
Classroom Supplies & Learning Materials	2,147,482	2,275,450
Classroom Computers	1,174,044	1,354,010
Professionals & Para-professionals	3,373,233	3,370,867
Library & Guidance	1,439,034	1,447,077
Staff Development	1,062,637	1,346,671
Principals & Vice-Principals	4,785,706	5,071,736
School Office - Secretarial & Supplies	2,721,549	2,911,761
Coordinators & Consultants	1,858,218	2,089,719
Continuing Education	138,090	151,986
Amortization of Tangible Capital Assets	589,000	589,000
	\$77,286,148	\$79,710,975
<i>Administration</i>		
Trustees	\$103,980	\$103,704
Director & Supervisory Officers	539,370	774,543
Board Administration	2,831,340	2,867,753
Amortization of Tangible Capital Assets	78,000	78,000
	\$3,552,690	\$3,824,000
<i>Transportation</i>		
Pupil Transportation	\$5,964,676	\$6,002,940
<i>Pupil Accommodation</i>		
School Operations & Maintenance	\$9,121,566	\$9,112,881
Capital Debt Interest	1,177,757	1,171,391
Amortization of Tangible Capital Assets	3,733,000	3,733,000
	\$14,032,323	\$14,017,272
<i>Other</i>		
School Generated Funds	\$3,560,000	\$3,500,000
Permanent Financing of NPF Debt	198,423	198,423
Post Retirement Benefits	57,861	89,589
	\$3,816,284	\$3,788,012
TOTAL EXPENSES	\$104,652,121	\$107,343,199

MINISTRY COMPLIANCE REPORT	2013-14 Budget	2012-13 Budget
<i>Operating Surplus (Deficit)</i>		
Total Revenues	\$105,383,117	\$107,658,540
Total Expenses	<u>104,652,121</u>	<u>107,343,199</u>
	<u>\$730,996</u>	<u>\$315,341</u>
<i>Adjustments for Compliance</i>		
EFB - Retirement Gratuities	(\$827,858)	(\$827,858)
EFB - Retirement Benefits	(161,330)	(161,330)
Accrued Interest	(8,175)	(8,047)
Accrued Vacation	<u>0</u>	<u>(185,694)</u>
	<u>(\$997,363)</u>	<u>(\$1,182,929)</u>
BUDGET SURPLUS (DEFICIT) FOR COMPLIANCE PURPOSES	(\$266,367)	(\$867,588)
COMPLIANCE TARGET - 1% of GSN REVENUES	(\$901,552)	(\$935,836)

EXPENSES BY MINISTRY CATEGORY

INSTRUCTION	2013-14 Budget	2012-13 Budget
<i>Classroom Teachers (including Department Heads)</i>		
Salaries & Wages	\$43,580,855	\$45,275,288
Employee Benefits	4,616,624	4,951,434
Supplies & Services	112,734	112,218
	\$48,310,213	\$50,338,940
<i>Supply Teachers</i>		
Salaries & Wages	\$1,035,325	\$983,855
Employee Benefits	115,028	109,310
	\$1,150,353	\$1,093,165
<i>Educational Assistants / Early Childhood Educators</i>		
Salaries & Wages	\$6,744,874	\$6,100,436
Employee Benefits	1,791,715	1,570,157
	\$8,536,589	\$7,670,593
<i>Textbooks / Supplies</i>		
Supplies & Services	\$1,862,809	\$1,944,887
Rental Expense	23,400	23,400
Fees & Contractual Services	261,273	307,163
	\$2,147,482	\$2,275,450
<i>Computers</i>		
Supplies & Services	\$961,368	\$1,149,251
Fees & Contractual Services	212,676	204,759
	\$1,174,044	\$1,354,010
<i>Professionals & Para-professionals</i>		
Salaries & Wages	\$2,654,831	\$2,642,386
Employee Benefits	559,055	551,891
Supplies & Services	142,344	160,709
Fees & Contractual Services	17,003	15,881
	\$3,373,233	\$3,370,867
<i>Library & Guidance</i>		
Salaries & Wages	\$1,201,399	\$1,206,386
Employee Benefits	195,761	197,777
Supplies & Services	21,370	23,173
Fees & Contractual Services	20,504	19,741
	\$1,439,034	\$1,447,077

EXPENSES BY MINISTRY CATEGORY

INSTRUCTION	2013-14 Budget	2012-13 Budget
<i>Staff Development</i>		
Salaries & Wages	\$580,299	\$756,577
Employee Benefits	54,385	71,509
Staff Development	427,953	518,585
	\$1,062,637	\$1,346,671
<i>Principals & Vice-Principals</i>		
Salaries & Wages	\$4,363,218	\$4,557,663
Employee Benefits	358,386	452,787
Staff Development	64,102	61,286
	\$4,785,706	\$5,071,736
<i>School Offices</i>		
Salaries & Wages	\$1,956,342	\$2,029,711
Employee Benefits	503,383	507,322
Staff Development	10,964	10,961
Supplies & Services	112,096	230,169
Fees & Contractual Services	138,764	133,598
	\$2,721,549	\$2,911,761
<i>Coordinators & Consultants</i>		
Salaries & Wages	\$1,448,018	\$1,663,153
Employee Benefits	186,643	201,373
Supplies & Services	216,404	218,306
Fees & Contractual Services	7,153	6,887
	\$1,858,218	\$2,089,719
<i>Continuing Education</i>		
Salaries & Wages	\$74,935	\$93,135
Employee Benefits	7,980	9,780
Staff Development	1,000	1,500
Supplies & Services	43,100	36,496
Rental Expense	7,300	7,300
Fees & Contractual Services	3,775	3,775
	\$138,090	\$151,986
<i>Amortization of Tangible Capital Assets</i>	\$589,000	\$589,000
TOTAL INSTRUCTION	\$77,286,148	\$79,710,975

EXPENSES BY MINISTRY CATEGORY

ADMINISTRATION / TRANSPORTATION	2013-14 Budget	2012-13 Budget
<i>Trustees</i>		
Salaries & Wages	\$67,862	\$67,559
Employee Benefits	2,368	2,395
Staff Development	22,500	22,500
Supplies & Services	11,250	11,250
	\$103,980	\$103,704
<i>Director & Supervisory Officers</i>		
Salaries & Wages	\$400,553	\$607,659
Employee Benefits	116,187	140,384
Staff Development	22,630	26,500
	\$539,370	\$774,543
<i>Board Administration</i>		
Salaries & Wages	\$1,823,060	\$1,857,397
Employee Benefits	427,328	416,350
Staff Development	34,226	35,494
Supplies & Services	274,444	286,012
Fees & Contractual Services	224,561	225,500
Other	47,721	47,000
	\$2,831,340	\$2,867,753
<i>Amortization of Tangible Capital Assets</i>	\$78,000	\$78,000
TOTAL ADMINISTRATION	\$3,552,690	\$3,824,000
<i>Transportation</i>		
Fees & Contractual Services	\$5,964,676	\$6,002,940
TOTAL TRANSPORTATION	\$5,964,676	\$6,002,940

EXPENSES BY MINISTRY CATEGORY

PUPIL ACCOMMODATION / OTHER	2013-14 Budget	2012-13 Budget
<i>School Operations & Maintenance</i>		
Salaries & Wages	\$4,026,670	\$4,526,504
Employee Benefits	1,000,602	1,098,813
Staff Development	16,212	17,830
Supplies & Services	3,742,067	3,118,799
Fees & Contractual Services	334,015	348,935
Other	2,000	2,000
	\$9,121,566	\$9,112,881
 <i>Capital Debt Interest</i>	 \$1,177,757	 \$1,171,391
 <i>Amortization of Tangible Capital Assets</i>	 \$3,733,000	 \$3,733,000
 TOTAL PUPIL ACCOMMODATION	 \$14,032,323	 \$14,017,272
 <i>Other</i>		
School Generated Funds	\$3,560,000	\$3,500,000
Permanent Financing of NPF Debt	198,423	198,423
Post Retirement Benefits	57,861	89,589
 TOTAL OTHER	 \$3,816,284	 \$3,788,012
 TOTAL EXPENSES	 \$104,652,121	 \$107,343,199

ADMINISTRATION AND GOVERNANCE

	2013-14 Budget	2012-13 Budget
Trustees		
Salaries & Wages	\$67,862	\$67,559
Employee Benefits	2,368	2,395
Staff Development	22,500	22,500
Travel	11,250	11,250
	<u>\$103,980</u>	<u>\$103,704</u>
Board Administration		
Salaries & Wages	\$2,223,613	\$2,465,056
Employee Benefits	543,515	556,734
Staff Development	56,856	61,994
Supplies & Services	274,447	286,012
Audit Fees	45,700	51,000
Legal Fees	25,000	25,000
Contractual Services	153,861	149,500
OCSTA Fees	42,721	42,000
Other	5,000	5,000
Vacation Accrual	0	63,529
EFB Compliance Adjustments	62,574	64,768
	<u>\$3,433,287</u>	<u>\$3,770,593</u>
TOTAL EXPENSES	\$3,537,267	\$3,874,297

Board Administration Revenues		
Grants for Student Needs	\$3,133,025	\$3,195,796
Tuition Fees	10,752	12,002
Interest Income	50,000	150,000
Child Care Services Support	50,000	50,000
Recoverable Salaries & Benefits	0	23,407
Restraint Savings	-35,761	-35,761
Declining Enrolment Adjustment	329,251	478,853
	<u>\$3,537,267</u>	<u>\$3,874,297</u>

SURPLUS (DEFICIT)	\$0	\$0
--------------------------	------------	------------

SPECIAL EDUCATION

	2013-14 Budget	2012-13 Budget
Grants for Student Needs		
Special Education Per Pupil Amount (SEPPA)	\$5,697,788	\$5,949,565
High Needs Amount (HNA)	4,564,611	4,645,511
Behaviour Expertise Amount (BEA)	107,370	108,169
Full Day Kindergarten (FDK)	672,508	448,187
Special Education Equipment Amount (SEA)	554,378	692,507
Section 23 Facilities Amount	126,537	210,546
Safe Schools Allocation	182,537	189,512
Self-Contained Classes (Foundation/Q&E Grants)	220,902	224,736
	\$12,126,631	\$12,468,733
Other Revenues		
Options Program Recovery	\$110,500	\$112,140
Mental Health & Addiction Strategy	145,000	-
Safe Schools - Student Support Leadership	24,790	82,633
Safe and Accepting Schools	25,627	-
Autism Supports & Training	13,864	14,100
	\$319,781	\$208,873
TOTAL REVENUES	\$12,446,412	\$12,677,606
Staffing Expenses		
Principal/Consultants	\$462,596	\$472,894
Elementary Teachers	2,296,804	2,381,352
Elementary Supply Teachers	63,452	66,755
Secondary Teachers	832,263	954,073
Secondary Supply Teachers	18,661	14,278
Itinerant Teachers	332,874	333,234
Educational Assistants	6,719,512	6,439,225
ABA Specialist	69,086	67,886
Mental Health Coordinator	103,006	0
Child & Youth Workers	604,537	592,106
Social Workers	267,519	268,053
Speech Pathologists	262,587	262,167
Computer Technician	64,812	63,340
Administrative Support	80,979	55,818
Options Program Teacher	103,496	105,677
	\$12,282,184	\$12,076,858
Operating Expenses		
Special Education Team	\$259,283	\$255,917
Student Services	108,722	125,750
Co-op Transportation	22,500	22,500
Section 23 Programs	18,116	21,049
Options Program	6,516	6,000
Mental Health Program	41,994	0
Safe Schools - Student Support Leadership	24,790	82,633
Safe and Accepting Schools	25,627	0
Autism Supports & Training	13,864	14,100
SEA Equipment	512,366	660,862
Information/Administrative Services Allocations	222,034	219,721
	\$1,255,812	\$1,408,532
TOTAL EXPENSES	\$13,537,996	\$13,485,390
SURPLUS (DEFICIT)	(\$1,091,584)	(\$807,784)

SCHOOL OPERATIONS & MAINTENANCE

	2013-14 Budget	2012-13 Budget
Administration		
Salaries & Wages	\$634,429	\$770,753
Employee Benefits	135,930	166,221
Staff Development	11,450	12,070
Supplies & Services	48,500	40,250
	\$830,309	\$989,294
Custodial Services		
Salaries & Wages	\$2,848,535	\$3,014,111
Employee Benefits	730,663	752,352
Staff Development	1,000	2,000
Supplies & Services	713,700	585,940
	\$4,293,898	\$4,354,403
Maintenance Services		
Salaries & Wages	\$533,424	\$731,185
Employee Benefits	131,565	177,801
Staff Development	3,500	3,500
Supplies & Services	1,181,973	713,603
Fees & Contractual Services	17,500	17,585
Other	2,000	2,000
	\$1,869,962	\$1,645,674
Facility Services - Other		
Utilities	\$1,750,000	\$1,730,000
Liability Insurance	65,000	78,400
Property Insurance	49,000	47,200
Vehicle Insurance	8,500	13,000
Legal Fees - Property	2,500	2,500
Vacation Accrual	0	85,525
Community Use of Schools	182,455	181,527
Information Services Allocation	69,942	70,883
	\$2,127,397	\$2,209,035
TOTAL EXPENSES	\$9,121,566	\$9,198,406
Facility Services Revenues		
Grants for Student Needs	\$8,434,217	\$8,615,480
EPO Funding - Community Use of Schools	62,400	62,400
EPO Funding - FDK Early Learning Program	348,540	225,644
Rental Revenues	268,000	284,330
Tuition Fees	18,432	20,575
Restraint Savings	-10,023	-10,023
	\$9,121,566	\$9,198,406
SURPLUS (DEFICIT)	\$0	\$0

STAFFING SUMMARY

	2013-14 Budget	2012-13 Budget
<i>Classroom</i>		
Classroom Teachers	519.71	527.64
Educational Assistants / Early Childhood Educators	173.00	160.00
Professionals & Para-professionals	38.30	38.30
Library & Guidance	18.83	19.75
	749.84	745.69
<i>Non-Classroom</i>		
Principals & Vice-Principals	36.70	37.80
School Office	42.70	44.27
Coordinators & Consultants	9.00	9.00
Special Assignment Teachers (Funded)	4.00	4.70
	92.40	95.77
<i>Administration</i>		
Director & Supervisory Officers	2.00	3.00
Board Administration	24.00	27.00
	26.00	30.00
<i>School Operations</i>		
Administration	8.00	10.00
Custodial Services	61.75	64.63
Maintenance Services	9.00	13.00
	78.75	87.63
TOTAL STAFFING	946.99	959.09