



ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD

Lighting the Way ~ Rejoicing in Our Journey

REQUEST FOR PREQUALIFICATION OF GENERAL CONTRACTORS
For
NEW CHATHAM CATHOLIC ELEMENTARY SCHOOL

RFPQ NO. 2018-01

ADDENDUM #1
QUESTIONS & ANSWERS

DUE DATE: March 15, 2018, at 2:00:00PM., EST

Mailing Address:
Mr. Tony Prizio
Purchasing Department
St. Clair Catholic District School Board
420 Creek Street
Wallaceburg, ON
N8A 4C4

ADDENDUM, QUESTIONS & ANSWERS

ADDENDUM #1

This addendum forms part of the prequalification document and modifies the original requirements. Acknowledge receipt of this addendum in the space provided in Appendix A Prequalification Form.

A1. Revision 1 and Reply to questions received.

Rev. 1

FORMAT OF APPLICATIONS

Applicant's Applications must include all requested information as identified within this RFPQ and not exceed a total of ~~Forty (40)~~ **replaced with Forty Five (45) single sided pages**. Size of font is to be a minimum 12. No additional marketing material is to be included.

TAB 3 - Similar Project References (maximum page length - ~~4 pages~~ replaced with maximum page length 6 pages)

TAB 4 - Experience of Key Personnel (maximum page length - ~~5 pages~~ replaced with maximum page length 6 pages)

TAB 5 - Project Understanding & Methodology (maximum page length - ~~2 pages~~ replaced with maximum page length 3 pages)

Reply to questions received.

QUESTIONS AND ANSWERS

1. QUESTION: In regards to the **RFPQ No. 2018-01 (New Chatham Catholic Elementary School)**, we kindly request the ability to recreate Appendix C – Form A – Similar Project table. The table provided does not supply enough space to adequately input the information required. Please advise at your earliest convenience

ANSWER: **Appendix C – Form A – Similar Project table may be expanded but must not exceed 1page.**

2. QUESTION: Please advise what CCDC 11 Document you require for this prequalification. There is the CCDC 11 – 1996 (R2006) version and a CCDC 11 – 2016 version.

ANSWER: **CCDC 11 – 2016 version will be required for 2018-01 pre-qualification of General Contractors**

3. QUESTION: In regards to the **RFPQ No. 2018-01 (New Chatham Catholic Elementary School)**, we kindly request more pages be allotted for **Tab 5 – Project Understanding and Methodology**. Given the detail required, we feel that two (2) pages does not allow us to adequately answer the questions. Please advise at your earliest convenience.

ANSWER: See Rev. 1 regarding Tab 5

4. QUESTION In regards to the **RFPQ No. 2018-01 (New Chatham Catholic Elementary School)**, **Tab 3 – Experience of Key Personnel**, please advise as to whether or not the 5 page limit includes the resumes of our Key Personnel. Please advise at your earliest convenience.

ANSWER: See Rev. 1 Tab 3 (6) pages - which includes resumes of Key Personnel

5. QUESTION: In regards to the **RFPQ No. 2018-01 (New Chatham Catholic Elementary School)**, **Tab 3 – Similar Project References**, please advise if you would consider a project that is nearing completion. We feel one of our projects matches the scoring criteria well but is not yet complete. Please advise at your earliest convenience.

ANSWER: Similar Project References – must be completed projects.

6. QUESTION In the RFP for the above noted project you request a letter from our insurance company as well as a copy of our certificate of insurance. However, you note that the maximum length is one page for this section. Are we able to extended the page minimum to two in order to include both requested documents?

ANSWER: Maximum 2 pages will be accepted

This concludes the addendum #1.