



## REPORT TO BOARD OF TRUSTEES

### June 17, 2014

Dan Parr, Director of Education

**SUBJECT:** Special Education Report 2014

**PREPARED BY:** Deb Crawford, Superintendent of Education

#### BACKGROUND:

A memorandum was issued to all Directors of Education from the Ministry of Education on April 5, 2011 titled, Instructions Regarding School Boards'/School Authorities' Reports on the Provision of Special Education Programs and Services, 2011. This memorandum advised that Boards would not be required to submit a special education plan to the Ministry. However, Boards are required to ensure that a report is available to our community regarding the special education programs and services available to meet the needs of the students in our board. School boards are required to review the report and update it by making any necessary additions and/or amendments to relevant sections. In preparing or updating this report, school boards and school authorities must continue to consult with their respective Special Education Advisory Committees (SEAC) as per *Regulation 464/97*.

Each school board must ensure that this information is made available to all members of the board community by the start of each school year. School boards are strongly encouraged to post the special education reports in a user-friendly format on their public websites.

A comprehensive report on special education programs and services should include the components that are defined in *Standards for School Boards' Special Education Plans (2000)* as well as the protocols established in PPM 149.

This year, boards are required to submit a copy of a completed checklist signed by the Director of Education, including board website link, to the regional office by July 31, 2014.

#### HIGHLIGHTS:

The St. Clair Catholic District School Board's Special Education Report 2014 is prefaced with the Board Special Education Report Status of 2013.

The Ministry checklist outlining the components that must be included in the Special Education Report was utilized to ensure compliance by the St. Clair Catholic District School Board. The 2014 Special Education Report for the St. Clair Catholic District School Board contains the following sections which address all components identified by the Ministry of Education in addition to Board specific materials. Materials updated from the 2013 report are shown in bold and italics.

- Section 1: Consultation Process
- Section 2: The Board's General Model for Special Education
- Section 3: Roles and Responsibilities
- Section 4: Early Identification Procedures and Intervention Strategies
- Section 5: Identification Placement Review Committee Process
- Section 6: Educational and Other Assessments
- Section 7: Specialized Health Support Services in School Settings**
- Section 8: Categories of Exceptionalities and Definitions
- Section 9: Special Education Placements Provided By the Board
- Section 10: Individual Education Plans
- Section 11: Provincial and Demonstration Schools
- Section 12: Special Education Staff**
- Section 13: Staff Development**
- Section 14: Equipment**
- Section 15: Accessibility of School Buildings**
- Section 16: Transportation
- Section 17: The Board's Special Education Advisory Committee**
- Section 18: Transition Planning and Coordination of Services with Other Ministries or Agencies**
- Section 19: Submission and Availability of School Board Plans

Appendices

- Appendix 1.0: Program Review – Early and Ongoing Identification
- Appendix 2.0: Parent Guide to Special Education
- Appendix 3.0: Personal Care Protocol
- Appendix 4.0: Sample IEP Exemplar - Communication: Learning Disability
- Appendix 5.0: Sample IEP Exemplar - Communication: Autism
- Appendix 6.0: IEP Principal Checklist
- Appendix 7.0: IEP Audit and Parent Satisfaction Survey
- Appendix 8.0: Special Education Staff**
- Appendix 9.0: Special Education and Student Services Department**
- Appendix 10.0: Special Education Staff Development**
- Appendix 11.0: Annual Accessibility Plan**
- Appendix 12.0: Preschool Transition Protocol**
- Appendix 13.0: Connections for Students - Timeline
- Appendix 14.0: Connections for Students - Monthly meetings Template
- Appendix 15.0: Community Resources Pamphlet
- Appendix 16.0: Special Education Protocol - Partnerships with External Providers


**RECOMMENDATION:**

**That the St. Clair Catholic District School Board receive the report: *Special Education Report 2014*, for information.**



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD  
*Lighting the Way ~ Rejoicing in Our Journey*

## 2014 Special Education Report Checklist for St. Clair Catholic District School Board

 <b>Compliance with the</b> <i>Standards for School Boards' Special Education Plans (2000)</i>	<b>Report on the provision of Special Education Programs and Services 2013-14</b>	<b>Amendments to the 2014-15 Special Education Plan</b>
<b>Special Education Programs and Services</b>		
Model for Special Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Identification, Placement, and Review Committee (IPRC) Process	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Special Education Placements Provided by the Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Individual Education Plans (IEP)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Special Education Staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Specialized Equipment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Transportation for Students with Special Education Needs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transition Planning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Provincial Information</b>		
Roles and Responsibilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Categories and Definitions of Exceptionalities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provincial and Demonstration Schools in Ontario	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Other Related Information Required for Community</b>		
The Board's Consultation Process	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The Special Education Advisory Committee (SEAC)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Early Identification Procedures and Intervention Strategies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Educational and Other Assessments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coordination of Services with Other Ministries or Agencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Specialized Health Support Services in School Settings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Staff Development	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Accessibility (AODA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Parent Guide to Special Education Board Website link to Parent Guide: <a href="http://www.st-clair.net">www.st-clair.net</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p><i>Where programs and services have not been provided as outlined in the 2013-14 Special Education Plan, please provide a description of the variance:</i></p>		

<b>Additional Information</b>	
Protocol for Partnerships with External Agencies for Provision of Services by Regulated Health Professionals, Regulated Social Service Professionals, and Paraprofessionals (PM149) posted on school board website.	<input checked="" type="checkbox"/>
Special education is included in our ongoing self-improvement with respect to the Board Improvement Plan for Student Achievement.	<input checked="" type="checkbox"/>

<b>Document:</b>	<b>Format:</b>	<b>Please indicate the URL of the document on your website (if applicable)</b>
Special Education Report	<input checked="" type="checkbox"/> Board Website <input type="checkbox"/> Electronic file <input type="checkbox"/> Paper copy	<a href="http://www.st-clair.net">www.st-clair.net</a>
Parent Guide to Special Education	<input checked="" type="checkbox"/> Board Website <input type="checkbox"/> Electronic file	<a href="http://www.st-clair.net">www.st-clair.net</a>
Protocol for Partnerships with External Agencies for Provision of Services by Regulated Health Professionals, Regulated Social Service Professionals, and Paraprofessionals (PPM 149).	<input checked="" type="checkbox"/> Board Website <input type="checkbox"/> Electronic File	<a href="http://www.st-clair.net">www.st-clair.net</a>

Name of the Director of Education: Dan Parr	
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Signature of the Director of Education	Date