



ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD

Lighting the Way ~ Rejoicing in Our Journey

MINUTES
REGULAR BOARD MEETING

Public Session

Tuesday, March 25, 2014 – 7:00 P.M.
Boardroom, Catholic Education Centre
420 Creek Street, Wallaceburg

ATTENDANCE:

<u>Trustees:</u>	Carol Bryden Anita Labadie Brenda Rumble	John Fontaine Michelle Parks
<u>Board Chaplain:</u>	Deacon Jerry Lozon	
<u>Resource:</u>	Dan Parr	
<u>Administration:</u>	Jim McKenzie	Ann Sutton
<u>Student Trustee:</u>	Jocelyn McGlynn, Charlotte Stoesser	
<u>Regrets:</u>	John Van Heck, Todd Lozon, Linda Ward, Deb Crawford	
<u>Recording Secretary:</u>	Nancy Bechard	

A. CALL TO ORDER – C. Bryden called the meeting to order at 6:07 p.m.

Motion O-022-2014: (Anita Labadie and Michelle Parks) That the St. Clair Catholic District School Board move into Committee of the Whole – Private Session. Carried.

Motion O-023-2014: (Brenda Rumble and John Fontaine) That the St. Clair Catholic District School Board resume the Regular Board Meeting of Tuesday, March 25, 2014. Carried.

1. Opening Prayer – B. Rumble

Intentions:

- For the family of Rob Cicchelli (Principal, St. Patrick's Catholic High School) Carrie Cicchelli (Teacher, Holy Trinity Catholic School) and Laura Rocca (Teacher, St. Michael Catholic School, Bright's Grove) whose father/father-in-law passed away.
- For the family Rick Breaton (Sarnia Maintenance) whose mother-in-law passed away.
- For the family of Pam Pringle (Educational Assistant at St. Matthew Catholic School) whose father passed away.
- For the family of Barb McNair (Educational Assistant at St. Patrick's Catholic High School) whose mother passed away.
- For the family of Jane Sokol (Teacher at Sacred Heart Catholic School, Sarnia) whose mother-in-law passed away.
- For the family of Sherry King (Teacher at Sacred Heart Catholic School,

Sarnia) whose brother-in-law passed away.

- For the family of Liz Bujaki (Vice Principal at Holy Trinity Catholic School) whose mother-in-law passed away.
- We pray for peace in all war-torn countries, especially Crimea and Ukraine
- We pray for the school, home and parish communities across Ontario and throughout Canada as they work together to provide Catholic education for their children.
- For all employees and their families who are ill or suffering.

2. Recording of Attendance

Regrets: J. Van Heck, L. Ward, T. Lozon, D. Crawford

3. Confirmation of Agenda

Motion O-024-2014: (Michelle Parks and John Fontaine) That the Agenda for the Regular Board Meeting of Tuesday, March 25, 2014 be approved as presented. Carried.

4. Declaration of Conflict of Interest - nil

5. Confirmation of Minutes

Motion O-025-2014: (John Fontaine and Anita Labadie) That the Minutes for the Regular Board Meeting of Tuesday, February 28, 2014 be approved as presented. Carried.

B. DELEGATIONS/SUBMISSIONS/EDUCATIONAL PRESENTATIONS

Ursuline College Chatham – A. Sutton

Principal, Ray Power introduced several students and staff members who have been working on the production of “Shrek the Musical” which will be featured at UCC April 9 – 12, 2014. The students gave a preview of the production.

C. REPORTS

Encl. 6. Report: Capital Projects 2013-2014 – J. McKenzie

Motion O-026-2014: (John Fontaine and Brenda Rumble) That the St. Clair Catholic District School Board receive the report: Capital Projects 2013-2014, for information. Carried.

Encl. 7. Report: Public Sector Salary Disclosure – 2013 – J. McKenzie

Motion O-027-2014: (Brenda Rumble and Anita Labadie) That the St. Clair Catholic District School Board receive the report: Public Sector Salary Disclosure – 2013, for information. Carried.

Encl. 8. Report: St. Clair District Catholic Education Foundation – 2013 Financial Statements – J. McKenzie

Motion O-028-2014: (Michelle Parks and John Fontaine) That the St. Clair Catholic District School Board receive the report: *St. Clair District Catholic Education Foundation - 2013 Financial Statements*, for information. Carried.

- Encl. 9. Report: FDK Classroom Addition/Retrofit Project – Gregory A. Hogan Catholic School – J. McKenzie

Motion O-029-2014: (Brenda Rumble and Michelle Parks) That the St. Clair Catholic District School Board receive the report: *FDK Classroom Addition/Retrofit Project – Gregory A. Hogan Catholic School*, for information. Carried.

Motion O-030-2014: (Michelle Parks and Anita Labadie) That the St. Clair Catholic District School Board approve the award of the contract for the FDK Classroom Retrofit/Addition Project – Gregory A. Hogan Catholic School to Dixin Construction Limited. Carried.

- Encl. 10. Report: Childcare Retrofit Project – St. Joseph Catholic School (Tilbury) – J. McKenzie

Motion O-031-2014: (John Fontaine and Anita Labadie) That the St. Clair Catholic District School Board receive the report: *Childcare Retrofit Project – St. Joseph Catholic School (Tilbury)*, for information. Carried.

Motion O-032-2014: (John Fontaine and Brenda Rumble) That the St. Clair Catholic District School Board approve the award of the contract for the Childcare Retrofit Project – St. Joseph Catholic School (Tilbury) to Bill Hoekstra General Contracting. Carried.

- Encl. 11. Report: Trustee Determination and Distribution for Elections 2014 – J. McKenzie

Motion O-033-2014: (Michelle Parks and Brenda Rumble) That the St. Clair Catholic District School Board receive the report: *Trustee Determination and Distribution for Elections 2014*, for information. Carried.

Motion O-034-2014: (Michelle Parks and Brenda Rumble) That the St. Clair Catholic District School Board not designate any municipality within the board's area of jurisdiction as a low population municipality for the 2014 Municipal Election. Carried.

Motion O-035-2014: (Michelle Parks and Brenda Rumble) That the St. Clair Catholic District School Board determine that 7 trustees will be elected to the board in accordance with O. Reg. 412/00, s. 3. Carried.

Motion O-036-2014: (Anita Labadie and Brenda Rumble) That the St. Clair Catholic District School Board not change the current distribution of trustees. Carried.

Motion O-037-2014: (John Fontaine and Anita Labadie) That the St. Clair

Catholic District School Board identify the following municipalities as leads for the geographic areas as indicated:

- **Municipality of Chatham Kent is the lead for the following three geographic areas:**
 - 1) **Ward 1 - West Kent, Ward 2 - South Kent;**
 - 2) **Ward 4 - North Kent, Ward 5 - Wallaceburg Town;**
 - 3) **Ward 6 – Chatham City.**
- **St. Clair Township is the lead for Ward 3 - East Kent, St. Clair Township, Dawn-Euphemia Township.**
- **Lambton Shores is the lead for Brooke-Alvinston, Enniskillen Township, Oil Springs Village, Petrolia Town, Plympton-Wyoming Town, Warwick Township, Lambton Shores.**
- **Sarnia City is the lead for Sarnia City and Point Edward Village.**
Carried.

Motion O-038-2014: (Anita Labadie and Michelle Parks) That the St. Clair Catholic District School Board submit the completed Determination and Distribution Reports to the Minister of Education, the school board election clerk in all municipalities within the board’s jurisdiction, and the Secretary of all other school boards in the board’s jurisdiction prior to April 3, 2014, in accordance with O. Reg. 412/00. Carried.

Encl. 12. Report: School Year Calendar 2014 – 2015 – A. Sutton

Motion O-039-2014: (John Fontaine and Michelle Parks) That the St. Clair Catholic District School Board receive the report: *School Year Calendar 2014 – 2015, for information. Carried.*

Motion O-040-2014: (Michelle Parks and Anita Labadie) That the St. Clair Catholic District School Board endorse the School Year Calendar for submission to the Ministry of Education. Carried.

Encl. 13. Report: Attendance Support Policy and Procedures – A. Sutton

Motion O-041-2014: (Michelle Parks and Brenda Rumble) That the St. Clair Catholic District School Board receive the report: *Attendance Support Policy and Procedures, for information. Carried.*

Motion O-042-2014: (Brenda Rumble and John Fontaine) That the St. Clair Catholic District School Board approve *Attendance Support Policy, effective March 25, 2014. Carried.*

Encl. 14. Report: Principal and Vice Principal Assignments – School Year 2014-2015 – D. Parr

Motion O-043-2014: (John Fontaine and Michelle Parks) That the St. Clair Catholic District School Board receive the report: *Principal and Vice Principal Assignments – School Year 2014-2015, as presented. Carried.*

D. UNFINISHED BUSINESS/BUSINESS ARISING OUT OF THE MINUTES

15. Items from Committee of the Whole – C. Bryden

- a) Discussion Items – Carol Bryden reported that personnel issues were discussed at the March 25, 2014 Committee of the Whole In-Camera meeting.
- b) Action Items

Motion O-044-2014: (Brenda Rumble and Michelle Parks) That the St. Clair Catholic District School Board receive the report: *Vice Principal Leadership Pool – March 2014, for information. Carried.*

16. Committee Reports

Encl. a) Special Education Advisory Committee – M. Parks

Motion O-045-2014: (Michelle Parks and John Fontaine) That the St. Clair Catholic District School Board receive the Minutes of the Special Education Advisory Committee meeting of February 10, 2014. Carried.

Encl. b) St. Clair District Catholic Education Foundation – C. Bryden

Motion O-046-2014: (Carol Bryden and Brenda Rumble) That the St. Clair Catholic District School Board receive the Minutes of the St. Clair District Catholic Education Foundation meeting of October 22, 2013. Carried.

Encl. c) St. Clair District Catholic Education Foundation – C. Bryden

Motion O-047-2014: (Carol Bryden and John Fontaine) That the St. Clair Catholic District School Board receive the Minutes of the St. Clair District Catholic Education Foundation meeting of February 25, 2014. Carried.

NEW BUSINESS

F. INFORMATION ITEMS

- a) From Student Trustee Charlotte Stoesser (St. Patrick's Catholic High School)
- b) From Student Trustee Jocelyn McGlynn (Ursuline College Chatham)

G. FUTURE BUSINESS

- 17. Joint Health & Safety Committee – April 11, 2014, 9:00 a.m., St. Louis Conference Room, Catholic Education Centre
- 18. Special Education Advisory Committee – April 14, 2014, 7:00 p.m., St. Louis Conference Room, Catholic Education Centre
- 19. Catholic Faith Advisory Committee – April 28, 2014, 5:00 p.m., St. Louis Meeting Room, Catholic Education Centre

20. First Nations Métis, Inuit Committee – May 12, 2014, 3:30 p.m. Boardroom, Catholic Education Centre
21. Board Advisory Council Meeting – May 20, 2014, 7:00 p.m. Boardroom, Catholic Education Centre
22. St. Clair Catholic Education Foundation – May 27, 2014, 4:30 p.m., St. Clair Meeting Room
23. **Next Board Meeting:**
 - Tuesday, April 22, 2014, Regular Board Meeting at 7:00 p.m.
24. Future Board Meeting Dates:
 - Tuesday, May 27, 2014, Regular Board Meeting
 - Tuesday, June 17, 2014, Regular Board Meeting

H. ADJOURNMENT

25. Adjournment

Motion O-048-2014: (Michelle Parks and Brenda Rumble) That the St. Clair Catholic District School Board meeting of March 25, 2014 adjourn at p.m.
26. Closing Prayer

Minutes signed on April 22, 2014.



Carol Bryden
Board Chairperson



Dan Parr
Director of Education & Secretary