



JOINT HEALTH & SAFETY COMMITTEE MINUTES

Wednesday, May 10th, 2006 – 9:00 a.m.
Catholic Education Centre, Wallaceburg

Present:

Ron Turner	Bob Hubbard
Ken Maczko	Sherry Eenink
Suzanne Mills	Deanna Kaufman
Chris Powell	Joe Vasko
Marg Alexander	Anne Marie Parizeau
Brendan Deery	John Davidson
Dennis Mills	Joe Spowart

Regrets: Brenda Kormendy, Martin Forster, John Davis,
Phil Bedard, Thelma McNear

Recording Secretary: Wendy McLean

1. **Call to Order and Welcome**

Brendan Deery, Chair of the meeting, welcomed those in attendance and called the meeting to order.

2. **Opening Prayer**

The committee opened the meeting with a prayer. Intentions were given for the family of Sherry Eenink and Martha Knight.

3. **Adoption of Agenda**

Moved by John Davidson, seconded by Marg Alexander, that the Agenda be approved.
Carried

4. **Re-Confirmation of Minutes from February 8th, 2006** (Quorum Not Met)

Moved by Anne Marie Parizeau, seconded by Joe Spowart, that the Minutes of February 8th 2006 be approved as printed.
Carried

Confirmation of Minutes from March 29th, 2006

Moved by John Davidson, seconded by Joe Spowart, that the Minutes of March 29th, 2006 be approved as printed. **Carried**

5. **Review of Accident Reports**

The accident reports for Feb 1 – March 27, 2006 were reviewed as quorum was not met at the March 29th meeting.

Moved by Deanna Kaufman, seconded by Joe Spowart, that the accident reports be accepted. **Carried**

The accident reports for March 22 – May 8, 2006 were reviewed with the following comment:

- A meeting for Educational Assistants will be conducted by CUPE to provide information with regard to the significance of reporting incidents of violence and to reiterate that no consequence is involved.

Moved by Marg Alexander, seconded by Joe Spowart, that the accident reports be accepted. **Carried**

6. **Review of Workplace Inspection Reports**

The incident reports for Feb 1 – March 27, 2006 were reviewed as quorum was not met at the March 29th meeting.

Moved by Anne Marie Parizeau, seconded by Sherry Eenink, that the workplace inspection reports be accepted as printed. **Carried.**

The incident reports for March 20 – May 4, 2006 were reviewed with the following comments:

- Washroom stalls have been repaired and are being replaced during the summer.
- Playground inspections have been completed and will be available next week.
- Mentors are to check for hooks in change rooms or other areas where there is not a shelf above them. 1000 breakaway hooks have been ordered and replacement of hooks will begin with change rooms and kindergarten rooms. The process to replace with breakaway hooks in the primary and junior grades will continue every year until completion.
- There are reports that have been regularly submitted by St. Benedict's, St. Christopher's and Ursuline College which have not shown up in the Health & Safety Inspection Report Summary. Chris Powell will investigate and have this technical problem corrected.

- It is an expectation that if you are a trained committee member you must participate in the mentoring program. At the start up of the new school year committee members that require training will be identified and training scheduled for those members. Following the completion of training mentors will be reassigned schools.
- Mentors will be asked to give a report about their work place reports done at their mentor schools.

Moved by Joe Vasko, seconded by Sherry Eenink, that the workplace inspection reports be accepted as printed. **Carried**

7. **Health and Safety Update**

- Chris Powell will continue to work with Human Resources to fill the position of Health & Safety Officer.
- Indoor air quality testing has been completed at St. Peter Canisius and St. Michael's Ridgetown and some improvements have been made.
- Chris Powell again stressed the importance of mentors completing their school inspections.

8. **New Business**

- Suzanne Mills made an informative presentation "Dealing with Violence in the Educational Sector" Workshop which would benefit Educational Assistants and also recommended the workshop for committee members.
- Anne Marie Parizeau to inquire and report back about disposable mouth piece covers for the shared FM headsets.

9. **Adjournment**

The meeting was adjourned by Joe Spowart and John Davidson.

Meeting Dates for 2006

- Lunch Meeting June 14th, 2006 10:30 AM

This is to certify that the minutes dated May 10th, 2006, are accurate and correct.

Joe Vasko

Brendan Deery
